

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL  
HELD AT LANSDOWNE HALL, DERRY HILL  
MONDAY 9<sup>th</sup> December 2024

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	John Armstrong	X	Lucy Campbell Rogers	A
Pauline Crane	P	Sue Deedigan	P	Rob Hislop	P
Jurgen Kronig	P	Bruce MacInnes	P	Jay Nugent	X
Doug Price	P	Ioan Rees	P	Keith Robbins	A
Andrew Turton	p	Philippa Todd	p		

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney did not attend.  
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill attended.

**Agenda**

**491/24 Apologies**

To receive apologies.

Apologies received from Cllrs Robbins and Campbell Rogers

Approved unanimously

**492/24 Public participation/ Correspondence**

492.1/24 Public participation

Opportunity for members of the public to address the Committee.

No members of the public wanted to speak at this point.

492.2/24 Correspondence

For the Clerk to report any correspondence not circulated.

No correspondence

**493/24. Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

Cllr Turton noted his interest in Derry Hill and Studley community heartbeat trust.

Cllr Hislop noted his pecuniary interest in the planning application PL/2024/10000

Cllr Todd noted a family connection to the Derry Tots planning application.

**494/24. Chairman Announcements**

The Chairman Cllr John Barnes thanked all the parish councillors, Clerk and Wiltshire Councillors for hard work over the last year.

#### 495/24. Minutes

**Recommendation:** That the Committee approve the [Minutes](#) of the meeting held on 11<sup>th</sup> November 2024 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

*It was resolved by majority that the minutes were a true and fair reflection of the motions agreed.*

#### 496/24 Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

There was nothing additional for the clerk to report.

#### 497/24. Derry Tots small grant request

To consider the updated small grant [request](#)

**Budget; Community facilities (CIL)**

**Power; Local government Act 1972, s137**

Derry Tots committee member explained the group and summarised the grant request.

The grant request has slightly changed following the successful toy sale, now want to make sure that the group can purchase new outdoor toys for the children.

*It was resolved by majority to approve grant request of £924.97*

#### 498/24. Accounts

498.1/24 Payments

Recommendation that the following payments be approved:

Parish Online	Annual subscription	£153.60 (including vat)
Lansdowne Hall	Hire for community orchard training day	£71.70
Defib maintenance request	Refund for maintenance costs	£215.94
Defib maintenance request	Refund for maintenance costs	£59.94
Oakford IS	O365 Business basic licence	£704.99 ex vat
Defib maintenance request	Refund for maintenance costs	112.74

And any other payments received since the issue of the agenda.

*It was resolved by majority that all payments were approved.*

498.2/24 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 30 November 2024..

**Recommendation: That the Council approves the balance and expenditure for the period ending 30 November 2024.**

*It was unanimously resolved to approve the report.*

**499/24. Planning – Cllrs**

To consider the planning applications currently out for consultation. List below.

<p>PL/2024/09516 Change of use and conversion of former care home (C2 Use) into 9 no 1 bedroom residential units (C3 Use) and associated external works.</p>	<p><b>Bethesda Home, Church Road, Derry Hill, Calne, SN11 9NN</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000A5ltN">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000A5ltN</a></p>
<p>Developer spoke to the meeting, to outline the development proposals. Happy to answer any questions or concerns. The councillors discussed the application.</p> <p>Proposal; Calne Without Parish Council supports Planning Application PL/2024/09516 to convert the former Bethesda Care Home into nine one-bedroom residential units. There is a shortage of one-bedroom accommodation in Derry Hill which this would address. The application is therefore supported by Calne Community Neighbourhood Plan (CCNP) Policy H3 (Housing Mix), which calls for a mix of dwelling sizes. We also note there is a presumption of support for small windfall proposals in CCNP policy H4 (Settlement Boundaries and Housing Sites).</p> <p>We note that the parking provision complies with Wiltshire Council’s standards for parking provision, but would request that the Highways Department make sure that all 11 spaces in the design are usable.</p> <p><i>It was unanimously resolved to support the proposal.</i></p>	
<p><b>PL/2024/09970</b> <b>Variation of Condition 1 (Approved Plans) relating to application PL/2024/04618.</b></p>	<p><b>Land South of Low Lane, Calne, SN11 8EQ</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ASZ8L">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ASZ8L</a></p>
<p><i>It was resolved by majority that the council had no objection to the variation.</i></p>	

<p>PL/2024/09948</p> <p>PL/2024/10137</p> <p>Single storey rear Orangery extension and first floor rear extension to Master Bedroom.</p>	<p><b>Norborne Manor, Chilvester Hill, Calne, SN11 0LP</b></p> <p><a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AbmG2">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AbmG2</a></p> <p><a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AbmG2">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AbmG2</a></p>
<p><i>It was unanimously resolved that the council had no objection to the plan with a request that Wiltshire Council heritage officers ensure that there is no loss of legibility from the original building.</i></p>	
<p>PL/2024/10000</p> <p>Erection of rear extension (following demolition of existing conservatory) to 24 Theobalds Green, Calstone.</p>	<p><b>24 Theobalds Green, Calstone, Calne, SN11 8QB</b></p> <p><a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ATxBq">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ATxBq</a></p>
<p>It was noted that the building is on heritage asset list in new neighbourhood plan and would hope that any modifications would be in keeping and enhance what is already there and I think these would do that.</p> <p><i>It was resolved by majority that CWPC has no objections to the plans.</i></p>	
<p>PL/2024/10299</p> <p>Build up walls to two bedrooms to same eaves level as remainder of house and install one new window in each bedroom. Roof to be amended to reflect remainder of the property. There will be no change in overall footprint of the property nor height of eaves or apex. Divide the existing garage to create an office at the rear and storage area at the front. Install two new windows to office.</p>	<p><b>21 PETTY LANE, DERRY HILL, CALNE, SN11 9QY</b></p> <p><a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AjWij">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AjWij</a></p>
<p>Proposed response; Mixed response No particular objection to the plans in principle but would ask that Wiltshire Council ensure that three readily accessible parking spaces are retained in the application before approving.</p> <p><i>It was unanimously resolved to support the proposed response.</i></p>	

## **500/24. Update from Neighbourhood Plan,**

### **500.1/24 Update from CCNP**

To consider the attached [report](#) from the CCNP steering group.

#### **Decisions Required;**

- To approve the spending associated with both stages of publicity as recommended by the Steering Group. Total cost £4,382.38.
- It is suggested that to meet the tight deadlines, the approval of the Referendum Plan and the publicity material is delegated to the Clerks of both Qualifying Bodies in consultation with 2 of the Council's Neighbourhood Plan representatives.

Cllr Barnes summarised the report and the councillors discussed the contents.

*It was unanimously resolved to approve the spending associated with both stages of publicity as recommended by the Steering Group. Total cost £4,382.38. and to delegate approval of plan and publicity material to the clerk and a neighbourhood plan representative for both decisions.*

### **500.2/24 Financial consideration from CCNP**

To help facilitate the promised "early review" of the Neighbourhood Plan in 2025/26, to consider housing / employment land site allocations, it is requested that £3,500 be put in a reserve for this purpose. This is more than the £2,000 that has been the norm for the past few years due to the potential additional complexity of undertaking the review post Community Governance Review changes. It is intended that this money is used to fund the review of the whole Calne Without part of the plan area. The mechanism for allocating this money across all successor councils will be decided at a future date, but it could follow the same model as currently used i.e. Calne Town Council contracts with third parties and is reimbursed for the Calne Without element. It is expected that Calne Town Council will also allocate funding for this purpose.

*It was unanimously approved to support a £3500 budget reserve for a potential early review of the neighbourhood plan.*

## **501/24. Update from Finance Committee**

### **501.1/24 To approve minutes**

To approve and for the chair to sign the [minutes](#) from the Finance Committee meeting Monday 2<sup>nd</sup> December 2024.

*It was unanimously resolved to approve the minutes from the Finance Committee meeting Monday 2<sup>nd</sup> December 2024.*

### **501.2/24 2025/26 Budget Approval**

To consider the final [budget paper](#)

#### **Recommendation**

That the Parish Council approves the Budget for 2025/26 for the future Derry Hill and Studley Parish Council, as detailed above, and agree that a Precept Request of £44,046.74 with a resultant Band D cost of £52.95 should be made to Wiltshire Council.

and

That the Council authorises the signing of the Parish Precept Requirement 2025/26 Form, by the Chairman and the Clerk, for a Precept of **£44,046.74**.

*It was resolved by majority to authorise the signing of the parish precept request by the chairman and the clerk for a precept of **£44,046.74***

### **502/24. Road Safety working group**

#### **502.1/24 Chilvester Hill Bus Shelters**

To consider the updated [report](#) into the provision of two bus shelters on the A4 at Chilvester Hill.

**Recommendation** that the Council resolves to either:

- a) Authorise and fully fund the procurement and installation of two bus shelters on the A4 at Chilvester Hill, to an estimated cost of £11,111.68; or:
- b) Defers implementation to 2025/26 following the implementation of the community governance changes, with a recommendation to the successor councils of Calne Town and Bremhill Parish that they progress the project, using transferred CIL funds arising from the development and, potentially, a funding contribution from LHFIG.

**Budget;** Infrastructure

**Power;** Local Government (Miscellaneous Provisions) Act 1953 s4

It was proposed to defer implementation to the successor councils at the next budget year.

*It was resolved by majority to defer implementation of the project to successor councils.*

### **502.2/24 Highway Improvement Request Form - Studley Lane (entrance to Studley Gardens)**

To consider the [report](#) on the recently received Highway Improvement Request Form for Studley Lane (entrance to Studley Gardens).

The issue was discussed by the councillors and noted that this has been discussed at LHFIG previously.

Proposal; Calne Without Parish Council support the Highways Improvement Form proposal for double yellow lines at the junction.  
The proposal did not receive a seconder.

Proposal; to not support but would review the request after the implementation of the 20mph speed limit.

*It was resolved by majority to review the request again after the implementation of the new 20mph limit.*

### **503.3/24 Highway Improvement Request Form - Old Derry Hill (Request for White Gates)**

To consider the [report](#) on the recently received Highway Improvement Request Form for Old Derry Hill (Request for White Gates).

The councillors discussed the highways improvement form.

Proposal to endorse form;

The Council endorses the Highway Improvement Request Form and submits it to LHFID with a request for white gates and “Old Derry Hill” settlement signage on the A342 Old Derry Hill, and for white gates to be installed on the A4 London Road to reinforce the existing “Pewsham” settlement gateways and 40mph terminal points.

*It was unanimously resolved to endorse the highway improvement request form.*

### **503.4/24 Highway Improvement Request Form – Pewsham House (Request for Parking Restrictions)**

To consider the [report](#) on the recently received Highway Improvement Request Form for Pewsham House (Request for Parking Restrictions).

Whilst acknowledging the issue, the Council does not consider that a lining solution would be effective and recommends that the problem should continue to be monitored and that the owner installs some polite notices on the entrance asking visitors to keep the access free for emergency vehicles.

*It was unanimously resolved to not endorse the Highways Improvement Form.*

### **503.5/24 Highway Improvement Request Form – Blackland Crossroads**

To consider the [report](#) on the recently received Highway Improvement Request Form for Blackland Crossroads.

The councillors discussed the request.

Proposal; to endorse the form and send to LHFID for advice on how to control speed and traffic at this junction and to request a speed survey at this junction.

*It was resolved by majority to endorse the highway improvement form.*

**503.6/24 A342/A3102 Traffic Regulation order**

To note the [response](#) provided to the consultation.

The response provided was noted.

**504/24. Update on Derry Hill School Parking issues.**

To note the attached update [report](#).

The report was noted.

**505/24. Update from Climate emergency group.**

To note the update [report](#) and request for additional budget.

**Recommendation;** that the Council resolve to agree the £350 increase in community orchard budget and approve the Wassail Night Event and attached budget on Sunday 5th January 2025.

*It was unanimously resolved to approve the additional budget of £350 to be funded from the Sun Edison fund.*

**506/24. Quemerford Kissing Gate Update**

To receive an [update](#) on proposals to replace a stile with a kissing gate on footpath CALW35 near Quemerford Farm.

**Recommendation:** that the Council resolves to (following written consent from the landowner) procure a kissing gate and postcrete, for installation by Robert J Hislop of Sprays Farms, in order to close out its previous resolution from March 2021.

*It was unanimously resolved that the council purchases the kissing gate for installation.*

**507/24. National Cycle Network Route 403 Surface Repairs**

To consider the attached [proposal](#).

**Recommendation:** that the Council authorises a budget of £450 for surface repairs to the Route 403 Calne to Avebury Cycle Track section through the Hills Waste Site.

*It was unanimously approved to authorise the budget of £450 to be funded from CIL reserves. Community improvement budget line.*



**508/24. Emergency Hub**

To consider the attached [proposal](#)

**Recommendation;** that the Parish Council endorses the proposal to establish the Lansdowne Hall as a Community Hub for Derry Hill and Studley and surrounding settlements, and invites Wiltshire and Swindon Prepared to address a meeting of potential community volunteers, with an initial budget of £50 to be funded from the Public Participation Budget.

*It was unanimously resolved to support the proposal.*

**509/24. To agree the time and date of the next meeting**

Monday 10<sup>th</sup> February 2024 7.30pm.

The date was agreed.

The meeting closed at 21.38

DRAFT