

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL FINANCE COMMITTEE  
HELD AT LANSDOWNE HALL, DERRY HILL  
MONDAY 25<sup>th</sup> March 2024

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Doug Price (Chair)	P	John Barnes	P	Pauline Crane	A
Rob Hislop	P	Bruce MacInnes	A	Ioan Rees	P
Keith Robbins	P				

**85/24/FC Apologies**

To receive apologies.

Apologies were received from Cllrs MacInnes and Crane,

*It was unanimously resolved to approve the apologies.*

**86/24/FC Public participation/ Correspondence**

1.1 Public participation

Opportunity for members of the public to address the Committee.

1.2 Correspondence

For the Clerk to report any correspondence not circulated.

There were no members of the public in attendance.

**87/24/FC. Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations made.

**88/24/FC. Chairman Announcements**

Cllrs Price and Hislop have had a meeting with Cherhill PC, who commented that very keen in working together in the budget setting process for Cherhill PC next year,

It was observe that the parish council has 7 months to approve all projects that have a budgetary impact on successor councils.

**89/24/FC. Minutes**

**Recommendation:** That the Committee approve the [Minutes](#) of the meeting held on 4<sup>th</sup> December 2023 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

*It was unanimously resolved that the minutes were a true and fair reflection of the meeting.*

### **90/24/FC. End of Year Accounts and Reserves**

A review of the draft accounts at the end of the financial year.

**Recommendation:** That the Committee approve draft year end accounts ([Receipts and Payments](#), [Payments over £100](#) and [Grants, explanation of variances](#)), and the allocation and level of the reserves identified for submission to the auditor.

The Responsible Finance Officer outlined the draft documents attached and there was a brief discussion about the contents.

### **91/24/FC. Insurance Renewal 2024**

To note that we are on the final of a three year deal with BHIB insurance and identify any changes to cover required.

**Recommendation:** That the Committee identify any changes required to the current insurance.

Cllr Price highlighted that we will be adding 7 defibs to our assets and noted that we need to check if our insurance levels cover that or need amending.

**Action;** Clerk to check insurance cover in relation to the proposed defibs.

### **92/24/FC. Asset management**

Review of [Asset Survey](#) and [asset register](#) and agree any further maintenance required.  
Well house report

It was noted that the new bin in lower Compton had not been added to the asset survey.  
Clerk to make the necessary amendments.

A brief update was given on the recent report on the Well House, it was noted that the initial action was with the Bowood estate to look at the tree overhanging the structure. With reference to any further repairs the clerk is currently waiting a recommendation on companies who can carry out the sort of work required.

### **93/24/FC. Investment Strategy**

Review of Parish Council [investment strategy](#) alongside the [bank balances](#) to discuss any movement of money required.

It was noted that £5000 needs to be moved from Nationwide to the Bath building society account to keep the FSCS protection.

**Action;** RFO to make arrangements for the withdrawal.

*It was unanimously resolved to approve the Investment Strategy.*

The meeting closed at 20.35