

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 8th April 2024

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	John Armstrong	P	Lucy Campbell Rogers	A
Pauline Crane	P	Sue Deedigan	A	Rob Hislop	P
Jurgen Kronig	P	Bruce MacInnes	P	Jay Nugent	P
Doug Price	P	Ioan Rees	P	Keith Robbins	P
Andrew Turton	A	Philippa Todd	P		

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney was present
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill was present.

355/24 Apologies

To receive apologies.

Apologies were received from Cllrs Turton, Deedigan and Campbell Rogers

It was unanimously resolved to accept the apologies.

356/24 Public participation/ Correspondence

356.1/24 Public participation

Opportunity for members of the public to address the Committee.

No members of the public in attendance.

356.2/24 Correspondence

For the Clerk to report any correspondence not circulated.

There was nothing to report.

357/24. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

358/24. Chairman Announcements

Valencia waste management site, have organised a drop in session on Monday 15th April at Cherhill village hall.

Reminder of the Annual parish meeting on 22nd April at 7.30pm,

359/24. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 11th March 2024 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was unanimously resolved to approve the minutes as a true and fair reflection

360/24. Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

The clerk reported that the council have now signed up to the Civility and Respect pledge, councillors are welcome to add the logo to their email signature.

361/24. Road Safety A3102 Project

To receive an update from Dave Thomas from Wiltshire Council.

Dave Thomas Wiltshire Council and Ryan Beale from Atkins, attended the meeting and provided an update on the proposed works as part of the A3102 Safety project.

The Cllrs had an opportunity to make comments and observations after the presentation. These are summarised below.

Recommend reduction of speed limit to 50mph through parish,

Any thoughts on any additional surfacing issues please let them know. Have options around the bends to try and help skid resistance, doesn't have to be resurfacing.

- any policy toward maximum speed for the bends? Ryan said think the vas are a step above those.
- Timeline of junction changes? Still surveying, still a live project to see what is feasible. A lot of utilities in the area.
- VAS signs, every vehicle or high speed ones? High speeds. Rat run though derry hill, this section can be very fast, this junction proposed gives priorities to the rat runners, was hoping there would be a roundabout that would take away some of the priority for the rat runners,

DT- have looked at roundabout cost analysis, cost benefit, got a defined timeline to deliver so restricted on solutions on existing highway boundaries, have looked at traffic signals, but power supply and costs a lot higher, but favoured option is ghost lane,

- Is there a maintenance budget? DT – will be impressing on HEM high priority.
- speed limit review at a risk of creating a fast part of the road, should the limit be a shorter than proposed?

- Will the solar power signs get enough light? Will they last long enough? Be maintained well?
- will you include deer signs as part of the programme? DT said can add it to the budget, rather than LHFIG.

362/24. Accounts

362.1/24 Payments

Recommendation that the following payments be approved:

Namesco	Domain name	£259.19 (inc vat)
Derry Hill and Studley Village Fete	Pitch at fete	£20
Derry hill and Studley community committee	Refreshments at litter pick	£77.91

And any other payments received since the issue of the agenda.

It was unanimously resolved to approve the payments.

362.2/24 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 31st March 2024.

Recommendation: That the Committee approve draft year end accounts ([Receipts and Payments, Payments over £100 and Grants, explanation of variances](#)), and the allocation and level of the [reserves](#) identified for submission to the auditor.

It was unanimously resolved to approve the draft accounts and the reports to be sent to the internal auditor.

363/24. Planning – Cllrs

To consider the planning applications currently out for consultation. List below.

<p>PL/2024/01026 PL/2024/01424 Listed building consent (Alt/Ext)</p> <p>Bowden Park Farm, Naish Hill, Chippenham, SN15 2QH</p>	<p>Refurbishment and conversion in order to secure the barn's future through new use. Works to Tithe barn include: roof refurbishment and structural repairs. New mezzanine structure in east end. New glazing to existing openings. Works to corner range include: roof refurbishment and structural repairs. Interior partitions and fit-out. Replacement windows and doors. Works to south-east range: removal of modern lean-to. New masonry, timber and glazing elevation facing courtyard. Creation of</p>	<p>https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000003jvA6 https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000003wkqf</p>
--	--	--

	compensatory bat roost. New planting. Associated landscape works.	
<p>The councillors discussed the application and were supportive of the proposals to improve the setting and invest in the rural economy.</p> <p><i>It was unanimously resolved to support the application.</i></p>		

364/24. Update from Neighbourhood Plan,

To receive a verbal update on the neighbourhood plan.

The survey was very successful with more than 800 survey visits. 430 people fully or partially completed the survey (51% response rate). Approximately 4 times the number of people who responded to Melksham’s Reg 14.

There are hundreds of comments, a large proportion of which are positive, and a sub-group of the Steering Group are working through them and providing responses.

These comments and any changes they necessitate to the draft plan and policies will be the focus of the meeting on the 25th April 2024 so there is the opportunity for comments/discussion before Councillors are asked to approve the revisions at the May meeting.

365/24.Update from road safety working group.

365.1/24 Highway Improvement Request Form - Derry Hill School Parking

To consider the [Highway Improvement Request](#) Form received from the Head of Derry Hill School regarding parking enforcement markings and lack of disabled parking bays outside Derry Hill School.

Recommendation: that the Council considers the Highway Improvement Request Form and determines appropriate next steps.

The request was discussed at length between the councillors. It was noted that the school should be encouraged to do an up to date travel plan.

It was unanimously resolved that the west ward councillors would look at the issue in greater depth and with the school to establish what can and cant be done in relation to the parking issues.

365.2/24 Highway Improvement Request Form – Damage to Wall at 93 Studley

To consider the [Highway Improvement Request](#) Form received from a member of the public regarding damage to boundary wall.

Recommendation: that the Council considers the Highway Improvement Request Form and determines appropriate next steps.

The issue was discussed between the councillors.

It was resolved by majority vote to make an open request for Wiltshire Council to investigate the problem and come up with possible solutions.

365.3/24 Highway Improvement Request Form – Deer Warning Signage

To consider the [Highway Improvement Request](#) Form received from the PCSO Mark Cook requesting deer warning signage along the Mile Elm Road.

Recommendation: that the Council considers the Highway Improvement Request Form and determines appropriate next steps.

The council discussed the Highways improvement form.

It was unanimously resolved to submit the LHFIF request for additional deer warning signs. To confirm with Dave Thomas the inclusion of deer warning signs in the A3102 improvement works and request Becky Chivers (Wiltshire Highways) for a replacement sign on the A342.

366/24. Preparation for Derry Hill & Studley Parish Council

366.1/24 To consider the attached report

To consider the attached [report](#) and approve its use in the next round of discussions with the councils affected by the upcoming boundary changes.

Cllr Price presented the document.

Fellow councillors expressed their gratitude for the work in putting together the document. It was proposed to amend the document to say transfer 80% in May after the internal audit and the balance on conclusion of audit.

It was unanimously resolved to approve the document with the amendments discussed.

366.2/24 Prep work for Upcoming changes

To consider the attached [report](#) and options presented.

Recommendation that the council consider if option 1 or 2 is the favoured approach.

If option 1 is considered the best approach I recommend setting an initial budget of £1000 ex vat to be funded from reserves for committing to immediate tasks required.

Budget; public participation/ IT and email provision (from reserves)

Power; Local Government Act 1972, s111

It was unanimously resolved to move forward with option 1 and set an initial budget of £1000 for immediate tasks.

367/24. Flooding

To receive a verbal update on the flooding issues and the work of the flood working group.

Cllr Barnes provided an update on the flooding issues in the parish, Procured 200 flood sacs and distributed 160, kept 40 as a reserve but took them to Stockley following further flooding. Currently trying to get a few more from Wiltshire Council.

Information is being gathered on flood wardens and Cllr Barnes is starting to develop a flood plan.

It was observed that the gel sacks were slow to work as they take a lot of time to absorb the water.

368/24. Asset Survey

To consider the [annual survey](#) of Parish Council Assets and consider necessary maintenance works.

Recommendation: that the Council endorse the recommendation from the Finance Committee for the following maintenance works to be undertaken during 2023/24:

- repairs to the Well House in Old Derry Hill. (full details and quotes still to be received.)
- Annual maintenance of parish noticeboards
- Annual safety inspection to the goal posts on Petty Acre.

It was unanimously resolved to endorse the recommendations from the finance committee.

369/24. Date and Time of next meeting

To confirm the date and time of meeting Monday 13th May 2024.

The meeting closed at 21.34