

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL FINANCE COMMITTEE  
HELD AT LANSDOWNE HALL, DERRY HILL  
MONDAY 25<sup>th</sup> September 2023

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Doug Price (Chair)	P	John Barnes	P	Pauline Crane	P
Rob Hislop	P	Bruce MacInnes	A	Ioan Rees	A
Keith Robbins	P				

## Minutes

### 68/23/FC Apologies

To receive apologies.

*Apologies were received from Cllrs Rees and MacInnes, it was unanimously resolved to approve the apologies.*

### 69/23/FC Public participation/ Correspondence

1.1 Public participation

Opportunity for members of the public to address the Committee.

1.2 Correspondence

For the Clerk to report any correspondence not circulated.

There were no members of the public in attendance or correspondence to circulate.

### 70/23/FC. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations made.

### 71/23/FC. Chairman Announcements

Cllr Doug Price thanks the committee for the nomination to be chair of the committee and said he was very happy to take the role.

### 72/23/FC. Minutes

**Recommendation:** That the Committee approve the [Minutes](#) of the meeting held on 3rd July 2023 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

*It was resolved by majority that the minutes were a true and fair reflection of the meeting on 3<sup>rd</sup> July 2023.*

**73/23/FC. Q2 budget review;**

To review the [q2 budget](#) position.

**Recommendation the committee review the budget position and determine any amendments needed to the budget allocations.**

The Clerk discussed the budget position and the projections for the rest of the financial year.

There was a discussion around the risks of being underspent and the additional interest earned increasing the income of the council.

**74/23/FC. Draft Budget 2024/2025**

Initial [Draft Budget](#) circulated for review.

**Recommendation that the committee review the initial draft budget and discuss any amendments/ further work required to get budget ready for presentation to full council.**

There was a discussion around the proposed budget, it was noted that the inflation rate should be reduced to 5% rather than 10%, with a proposal to take anything over the current budget out of the additional interest earned from sums held in the bank accounts.

It was noted that the project tabs also needs updating.

There was a discussion about carrying out works on bus shelters and gathering permissions to do so.

**75/23/FC. Update on asset maintenance**

Committee to receive an update on asset maintenance.

The Clerk reported that the works to the telephone box had been completed and the dog waste bins had been moved to a lower level at the request of the operative.

Cllrs Barnes still to move forward with the well house repair job. It was suggested to contact local groups to get a new finial made, Calnes men shed or Derry Hill Carving Club.

**76/23/FC. Initial thoughts on Budget Planning 2025/2026**

The committee had an initial discussion on the budget planning process for 25/26 (first budget for Derry Hill and Studley Parish Council).

DP outlined, this time next year planning budget for first Derry Hill and Studley Council.

The following points were noted and discussed;

- Considered important to get an understanding of where the current budget is actually being used across the parish. There was concern about making sure that the clerk's hours is still correct once the change has been made, and suggestions that the clerk make a note of where in the parish work is being done over the next year.
- It was important to reassess reserves, need to ensure that jobs are finished or money is released.
- Need to know how many houses are going to each parish, when we set the budget, need to know this time next year. Need it in advance of the tax base information. Contact financial planning to request the information earlier.
- It was noted that we define more closely about what we mean is a project in progress. So that we know exactly what money goes where.
- Reserves, should the extra work on CGR be taken from reserves rather than from budget?
- Should we do a consultation exercise? When we go to Derry Hill and Studley we will have to increase the budget and make some choices, we have been able to fund community groups over the last few years, should we do a consultation exercise in regards to the budget,
- Worth spending time at this point to draft an initial budget for DH & S, taking into account of the proportion of facilities going to each parish. It was agreed that it was necessary to take the work to the CGR working group. Clerk to send out meeting requests.

The meeting closed at 21.05