

Calne Without Parish Council

To Councillors Rees, Robbins, Barnes, Crane, Hislop, MacInnes and Price

You are hereby summoned to attend a meeting of Calne Without Parish Council, Finance Committee at Lansdowne Hall, Petty Lane, Derry Hill on Monday 3rd July at 7.30pm



Katherine Checchia
Clerk to the Council 27th June 2023

Agenda

1 Election of a Chair of the Committee

2 Apologies

To receive apologies.

3 Public participation/ Correspondence

3.1 Public participation

Opportunity for members of the public to address the Committee.

3.2 Correspondence

For the Clerk to report any correspondence not circulated.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4. Chairman Announcements

5. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 3rd April 2023 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

6. Internal Audit Recommendation – Finance regulations

To review the issues raised in the [internal audit report](#)

Recommendation; that the committee review if they wish to set the tendering limit at £15000 or £25000

7. Committee Terms Of Reference and Finance Regulations

[Terms of reference](#) and [Finance Regulations](#) Circulated for Review.

Recommendation; That the Committee review the documents and ensure that they are consistent with each other.

8. Review Risk register,

[Risk Register](#) circulated for review

Recommendation that the committee review and discuss the financial aspects of the risk register.

9. Review of Investment Strategy

9.1 To inform of updated interest rates.

To consider the [investment strategy](#) and updated interest rates.

9.2 Charity Bank – choices at end of fixed term

To consider the attached [report](#)

9.3 Balance of Accounts – Consideration of any movement of funds required.

To consider the [report](#) re the bank balances

10. Q1 budget review

To review the [budget spend](#) for Q1

11. Review of Long Term Contracts

Supplier	Good /services	Contract price
Simon Day& Co	Payroll and HMRC reporting of same	£45 per quarter
Idverde	Servicing of the Council's 9 bins	£2118 +vat, 12 equal payments of 176.50 + vat
Greg Fowler	Noticeboard maintenance	£85 per Board (6 Noticeboards)
Oakford IS	IT support	PAYG contract £1000 retainer paid for period 18/1/23 to 17/1/24
Clearwater	Website support	£25 plus VAT per month for half an hour support

Recommendation that the committee review and agree any further actions in relation to the ongoing contracts.

12. Frequency of waste bins servicing

To consider the frequency of dog waste bin servicing in Lower Compton.

13. Update on Asset Maintenance

For the committee to receive updates on Asset maintenance discussed at the last committee meeting.

14. To agree date and time of the next meeting,
Monday 25th September 2023 7.30pm.