

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL FINANCE COMMITTEE  
HELD AT LANSDOWNE HALL, DERRY HILL  
MONDAY 3<sup>rd</sup> April 2023

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	Ioan Rees	P	Bruce MacInnes	A
Rob Hislop	X	Pauline Crane	P	Doug Price	P
Jurgen Kronig	X				

## 1 Apologies

To receive apologies.

*It was unanimously resolved to accept the apologies from Cllr MacInnes.*

## 2 Public participation/ Correspondence

### 2.1 Public participation

Opportunity for members of the public to address the Committee.

### 2.2 Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional participation or correspondence.

## 3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations of interest.

## 4. Chairman Announcements

There were no chairman announcements.

## 5. Minutes

**Recommendation:** That the Committee approve the [Minutes](#) of the meeting held on 9<sup>th</sup> January 2023 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

*It was unanimously resolved that the minutes be approved as a true and fair reflection of the meeting held on 9<sup>th</sup> January 2023.*

## 6. End of Year Accounts and Reserves

A review of the [draft accounts](#) at the end of the financial year.

**Recommendation:** That the Committee approve draft year end accounts ([Receipts and Payments, Payments over £100 and Grants, explanation of variances](#)), and the allocation and level of the reserves identified for submission to the auditor.

*It was unanimously resolved to approve the draft year end accounts subject to the final checks and account balances*

RFO noted that having done year end it may be useful to create a separate cost code for grant applications. It was noted that if this happens then we may lose the info relating to the strategic plan areas that it corresponds to.

It was agreed to think about this matter further and look at how scribe can help.

## 7. Insurance Renewal 2023

To note that we are on a three year deal with BHIB insurance and identify any changes to cover required.

**Recommendation:** That the Committee identify any changes required to the current insurance.

The committee discussed the current insurance policy and cover. It was identified that all assets are still covered by the existing level of protection.

*It was unanimously resolved to renew the insurance with no changes required.*

## 8. Asset management

Review of [Asset Survey](#) and [asset register](#) and agree any further maintenance required.

### **Works required from asset survey,**

- Well house, Oak finial has spilt and fallen off, Greg Fowler interested in looking at the works required, JB to get a quote,
- Noticeboards with Greg Fowler to maintain.
- Discussed maintenance of the phonebox and tenders for the work. Equipment has been purchased for the maintenance, still trying to identify the labour to carry out the works.
- Cllr Crane to clean the bus shelter and phone box in Stockley this weekend.
- Keep an eye on the bin lid of Aylen Way there is early evidence of corrosion.
- Commemorative stone, discussion re natural erosion of the stone, discussed the need to keep an eye on the condition of the stone.

- Perspex needs replacing on the lower Compton notice board.

All works identified above will be progressed.

### **9. Investment Strategy**

Review of Parish Council [investment strategy](#) alongside the [bank balances](#) to discuss any movement of money required.

*It was resolved to maintain the current spread of investments and maintain the investments as they currently are.*

The meeting closed at 20.23

DRAFT