

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL FINANCE COMMITTEE
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 09 JANUARY 2023

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	Ioan Rees	P	Bruce MacInnes	A
Rob Hislop	A	Pauline Crane	P	Doug Price	P
Jurgen Kronig	A				

33/22/FC Apologies

To receive apologies.

Apologies received from Cllr MacInnes with reason. Cllrs Kronig and Hislop provided apologies with no reason.

It was unanimously resolved to accept the apologies from Cllr MacInnes.

34/22/FC Public participation/ Correspondence

34.1/22/FC Public participation

Opportunity for members of the public to address the Committee.

There were no public in attendance.

34.2/22/FC Correspondence

For the Clerk to report any correspondence not circulated.

The clerk informed the committee of an email received that afternoon regarding future costs for elections. A short discussion followed.

35/22/FC Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

No interests declared

36/22/FC Chairman Announcements

The chairman had no announcements to make.

37/22/FC Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 29th September 2022 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was resolved by majority that the minutes be approved as a true and fair reflection of the meeting held on 29th September 2022.

38/22/FC Q3 budget review;

To review the [Q3 budget position](#).

Recommendation the committee review the budget position and determine any amendments needed to the budget allocations.

The RFO summarised the report.

There was a discussion regarding spending for the rest of the financial year and reallocation of budget between budget headings.

It was agreed to recommend to Parish Council meeting to fund the agreed Coronation fund from reserves rather than Sun Edison.

Having regard the email from Wiltshire Council re election costs, adding more money than originally intended to the Election reserve was discussed with the aim of getting the reserve to around £5000

39/22/FC Update on Oakford 'deep dive'

For committee to receive a [report](#) on the proposals from Oakford following the deep dive

The committee were updated on the amendments to the contract with Oakford and the cost savings.

40/22/FC Bank savings accounts

Committee to receive a [report](#) from RFO on movement of financial assets and consider its recommendations.

Recommendation; that the committee consider the report and agree the next steps re the investments of council funds.

It was unanimously resolved to move £24000 into the Nationwide 125 saver account and look for options for a longer term higher return investment.

41/22/FC Year End Audit arrangements

Committee to note arrangements for audit this year. To reconfirm Auditing solutions as the internal auditor and to note that PFK will be the external auditor for the next 5 years.

Auditing solutions confirmed as auditing solutions,
External auditor PKF noted,

42/22/FC Consideration of release of Grant payment to Rub a Dub Preschool

Review of updated [financial report](#) from Rub a Dubs pre school.

Recommendation that the committee consider the update and consider the release of the grant funds as resolved by full council.

JB provided brief summary of grant process so far, and a discussion was had having regard to the financial projections provided by Rub a Dub preschool.

Having had regards to the projections it was Proposed to release the £5000 grant to Rub a Dub pre school,

It was unanimously resolved to release the grant funds to Rub a Dub Pre School.

43/22/FC Asset Condition and Maintenance

Committee to receive an update on asset maintenance and to make arrangements for this years asset condition survey. Reference to last years asset [review](#).

It was reported that three dog waste bins have had their lids replaced. The notice boards were still to be maintained.

*It was resolved to order the equipment for the refurbishment of the Phone box in Derry Hill.
It was agreed to order the glass inserts rather than the plastic inserts.*

The asset survey is due to be completed, it was agreed to spread the work between the Committee members.

Cllr Price to assess the assets in East Ward.

Cllr Crane to assess the assets in Middle Ward.

Cllr Rees to do Derry Hill,

Cllr Barnes to do Pewsham

Cllr MacInnes to be requested to do Studley,

‘Property of CWPC’ Stickers to be added to all assets that do not have a sticker.

Meeting Closed 9.04 by Cllr Barnes