

CALNE WITHOUT PARISH COUNCIL
BUDGET DEVELOPMENT 2023-24
RUNNING COSTS

Spending Category	Actual Spend 2019-20	Actual Spend 2020-21	Actual Spend 2021-22	Approved Budget 2022-23	Spend to Date (Apr to 30Nov22)	Commentary	Proposed Budget 2023-24 Current cost base	Inflation Allowance	Proposed Budget 2023-24
Training	£307.20	£348.00	£1,606.61	£2,000.00	£122.44	Maintain at £2,000, in order to fund CILCA course for the Parish Clerk at £5-600.	£2,000.00	0.00%	£2,000.00
Hall Hire	£295.42	£265.02	£270.99	£800.00	£276.00	Year to Date = £276 for January through to July. Allow for £600.	£600.00	10.00%	£660.00
Clerk	£10,006.57	£9,344.39	£11,970.11	£13,400.00	£9,320.52	Salary: £14.75/hr x 16hrs/wk x 52wks/yr + 18.7% uplift for pension Payroll: £45 per quarter	£14,746.86	11.00%	£16,369.02
Insurance	£759.18	£751.70	£780.14	£720.00	£712.28	Insurance rate agreed at £712.28 for three years	£712.28	0.00%	£712.28
Audit	£450.00	£690.00	£456.00	£500.00	£595.00	Audit costs: Internal: £195 External: income related - £210 for £25-50k; £315 for £50-£100k; £420 for £100-£200k. (Fee scale updated with revised rates.)	£405.00	10.00%	£445.50
IT Services	£908.60	£3,253.39	£2,954.60	£3,350.00	£385.99	Ongoing costs of: Web hosting @ £99.00; Office 365 Business Standard Licence @ £112.80; ESET Anti Virus Licence @ £14.00; SSL Certificate @ £50.00; Office 365 E1 Licence x 2 @ £144.00; ICO Registration @ £35.00; Doc Library plugin @ £79.00; Domain Name paid in Apr22 for two years; Remote IT support - assume reduce to £1,000 pa based on switch to pay-as-you-go arrangement.	£1,677.80	10.00%	£1,845.58
IT Development	£600.00	£394.80	£1,958.16	£1,000.00	£699.12	Website maintenance & limited development & support at £240 per quarter. Scribe at £288 per annum licence Parish Online at £172.80	£1,420.80	10.00%	£1,562.88
Email System	£670.46	£670.46	£944.09	£920.00	£729.60	Current plan is 16 x £45.60 for MS365 Business Basic. Allow for 11nr following review with Oakford.	£501.60	10.00%	£551.76
Bin Emptying	£849.00	£1,272.00	£1,377.00	£2,000.00	£795.00	11+2nr bins x £2.50 per bin per week Current bins are: 4 @ Derry Hill, 2 @ Studley, 1 @ Stockley, 1 @ Cherhill Gardens, 2 @ Lower Compton & 1 @ Cherhill layby = 11. Allow for 2 more.	£1,690.00	10.00%	£1,859.00
Election Provision	£0.00	£121.74	£646.03	£900.00	£0.00	Unused budget from 2022/23 expected to restore Election Reserve fund.	£0.00	0.00%	£0.00
Petty Cash	£200.00	£197.86	£113.89	£250.00	£132.98	Reduce to £100 and create an office supplies budget	£100.00	0.00%	£100.00

Merge all IT
Lines

Spending Category	Actual Spend 2019-20	Actual Spend 2020-21	Actual Spend 2021-22	Approved Budget 2022-23	Spend to Date (Apr to 30Nov22)	Commentary	Proposed Budget 2023-24 Current cost base	Inflation Allowance	Proposed Budget 2023-24
Equipment and Facility Inspection and Maintenance			£453.95	£750.00	£337.50	Goal post inspection @ £70 Noticeboard maintenance @ £85 each x 4nr Well House Repairs @ £250 Phone box Repairs @ £1,000 Litter bin lids @ 2 x £30 Other (e.g. SID batteries, bus shelter) @ £509	£2,229.17	10.00%	£2,452.08
Credit Card			£37.38	£0.00	£0.00	Cost of credit card = £32 per year.	£32.00	0.00%	£32.00
Office Supplies						New budget line. Allow £400 for envelopes, paper, toner, stamps, phone costs, stationery.	£400.00	0.00%	£400.00
Society of Local Council Clerks (SLCC)	£122.00	£126.00	£208.00	£175.00	£171.00	Allow for last year + inflation	£171.00	5.00%	£179.55
Wiltshire Association of Local Councils (WALC)	£1,023.23	£1,046.38	£1,054.04	£1,110.00	£883.19	Allow for last year + inflation	£883.19	5.00%	£927.35
Other Subscriptions	-	-	£150.00	£258.00	£0.00	Discontinue	£0.00	0.00%	£0.00
Public Participation, Exhibitions, Events, Advertising and Communication	£1,229.16	£310.00	£1,842.21	£2,000.00	£456.21	Parish Council meeting at 14Nov22 agreed to set aside £2,000 for Coronation events, to be funded from Sun Edison. Maintain at £2,000, as we may need to fund some community engagement around the Neighbourhood Plan.	£2,000.00	0.00%	£2,000.00
Projects: Running costs	-	£11.00	£0.00	£500.00	£0.00	Not used so far this year. Assume fund out of CIL	£0.00	0.00%	£0.00
Chairman's Allowance	-	£59.68	£0.00		£0.00		£0.00		
Accountancy	-	£61.00	£0.00		£0.00		£0.00		
Grants	-	£10,208.00	£0.00		£0.00		£0.00		
TOTAL	£17,420.82	£29,131.42	£26,823.20	£30,633.00	£15,616.83		£29,569.70		£32,097.00

Increase: 4.8%

CALNE WITHOUT PARISH COUNCIL
BUDGET DEVELOPMENT 2023-24
PROJECT COSTS

Spending Category	Actual Spend 2019-20	Actual Spend 2020-21	Actual Spend 2021-22	Approved Budget 2022-23	Spend to Date (Apr to 30Nov22)	Commentary (2022-23)	Proposed Budget 2023-24	Commentary (2023-24)
ROAD SAFETY	£1,047.64	£6,834.00	£2,482.63	£20,000.00	£5,194.35	For Road Safety Improvements. YTD is for Speed Indicator Devices.	£17,500.00	Road Safety Improvements; as per Strategic Plan (Highways, Transport & Road Safety)
INFRASTRUCTURE	£0.00	£0.00	£0.00	£15,500.00	£1,000.00	Funds enhancements to infrastructure, such as cycle tracks & footpaths. YTD is grant to Rub a Dub pre-school.	£10,400.00	Cycle Network Improvements; as per Strategic Plan (Highways, Transport & Road Safety)
MAINTENANCE	£0.00	£350.00	£0.00	£2,500.00	£0.00	Funds enhanced maintenance of paths, hedgerows & verges, signage, gates, etc.	£2,250.00	Footpath improvements; as per Strategic Plan
COMMUNITY IMPROVEMENTS	£4,126.80	£558.30	£505.99	£2,500.00	£3,163.88	YTD is for Cherhill Scout Group grant (£960.00); Studley villagers noticeboards (£467.94); Calstone Jubilee Bench (£471.94); Jubilee Stone (£1,264).	£5,000.00	Community Initiated Projects; as per Strategic Plan
COMMUNITY FACILITIES	£8,101.20	£1,770.07	£360.00	£3,500.00	£5,750.03	YTD is for Studley dog waste bin (£212.00); Cherhill A4 layby litter bin (£208.03); Bowood Carving Club grant (£250.00); Studley Methodist Church grant (£2,030.00); deposit for new noticeboards (£400); Calne Tennis club grant (£650); Lansdowne Hall grant (£2,000)	£5,000.00	Community Initiated Projects; as per Strategic Plan
ENVIRONMENT & AESTHETICS	£41.94	£5,000.00	£92.76	£12,500.00	£5,965.10	YTD is for Calne Community Nature Reserve plaques (£300); BART River Marden improvements (£1,512); thermal imaging cameras (£378); Green Energy Event (£270.68); tools (£101.62); BART (£3,374).	£23,000.00	Climate Emergency and Environment ; as per Strategic Plan
Covid-19 Recovery			£416.79	£0.00	£0.00	Closed.	£0.00	
Defibrillator Maintenance			£350.00	£4,300.00	£750.00	Budget allowed covers anticipated replacement / maintenance costs for current year in full.	£750.00	Further £750 allowed for maintenance.
Neighbourhood Plan	-	-		£2,000.00	£242.78	Commitment to fund Neighbourhood Plan Review to the order of £2,000 pa.	£3,000.00	Further £1,000 provided for consultation exercise expected in 2023/24.
Coronation Event Funding							£2,000.00	£2,000 of funding to support Coronation community events, as agreed at Council meeting of 14th November, to be funded from Sun Edison
TOTAL	£13,317.58	£14,512.37	£4,208.17	£62,800.00	£22,066.14		£68,900.00	

Changes subsequent to Parish Council meeting of 14th November

Running Costs

Date	Change
01-Dec-22	YTD costs updated to 30th November
01-Dec-22	Clerk's hourly rate for 22/23 amended to £14.75
01-Dec-22	Current Payroll costs amended to £45 per quarter.
01-Dec-22	External audit costs updated
01-Dec-22	Bins - two more bins allowed for.
01-Dec-22	Maintenance - goal post inspection amended to £70
06-Dec-22	Minor amendments to IT lines to reflect reductions to licences
06-Dec-22	Inflation assumptions revised for IT and Maintenance
06-Dec-22	Maintenance increased slight to balance to Precept request.

Project Costs

Date	Change
01-Dec-22	£750 added for Defibrillator Maintenance
02-Dec-22	£2,000 added for Coronation event funding, as per CWPC Meeting of 14Nov22
06-Dec-22	£1,000 added to Neighbourhood Plan provision for public consultation in 23/2

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