

MINUTES OF THE MEETING OF THE STRATEGIC PLAN COMMITTEE CALNE WITHOUT PARISH
COUNCIL
HELD via TEAMS
MONDAY 17th January 2022

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees	p	John Barnes	p	Bruce MacInnes	p
Lucy Campbell Rogers	P	Pauline Crane	A	Doug Price	p
Jurgen Kronig	P	Rob Hislop	P	Sue Deedigan	A

1 Apologies

To receive apologies.

Apologies were noted and accepted from Cllrs Crane and Deedigan

2 Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Committee.

2.2 Correspondence

For the Clerk to report any correspondence not circulated.

There were no members of public in attendance and no correspondence to report.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations of interest made.

4. Chairman Announcements

Cllr Price reminded the committee that this meeting was advisory only and any decisions required would be made by the clerk using the scheme of delegation.

5. Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on Monday 21st November 2021 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

The minutes were agreed and unanimously approved

6. Summary of current budget position and funding available for new projects.

A brief review of the balance and expenditure report

There was a brief review of the CIL money reviewed and the dates that it is required to be spent by.

There was a discussion if the money due to be spent by Apr 2024 will be committed by then. It was acknowledged that projects needed to be identified and moved forward quickly.

7. Identification of new Community Improvement Ideas

Committee to discuss any new ideas that have been identified. In the absence of any new ideas the committee shall discuss how to encourage more ideas to be presented.

Cllr Price provided an update from the Engagement and Public Participation working group on plans to improve engagement with the public.

There was a suggestion to design and deliver a high quality leaflet to every property in the parish. Leaflet to include a link to a survey for ideas, then to create an online poll from the suggestions received. This leaflet could also gather email addresses for further direct communication and would also be an opportunity to advertise the upcoming engagement roadshows.

Action; Engagement and participation working group to take on the leaflet and report to full council.

There was a discussion about following up on the previous project to install play equipment in Petty Acre. It was suggested to start a feasibility study to identify if it is a project worth following up.

8. Project status Report Review

Committee to review the attached project status review overview and spreadsheet and identify any further action required and allocate tasks as required to progress each project.

The committee discussed the project spreadsheet, an update was provided for the river Marden project and the committee was advised that the dementia training was held in January 2020.

The upgrade to CALW65, A Highways improvement form needs to be completed before this can go to CATG for discussion but needs council approval first.

Clerk advised that council have approved the project to be progressed so form can be submitted to CATG for discussion.

It was discussed that the benefits of each project needed to be understood and the long term implications of each understood.

9. Strategic Plan Creation

Discussion around formation of Strategic Plan ensuring that the plan contains all the items set out in the relevant section of the Term of Reference

Councillors discussed how the plan would be written and the format. It as suggested to get the plan rerydy and approved to be launched at the Parish Meeting

Cllr Price discussed having the plan ready for publication at the annual parish meeting. Ask all the working groups and committees to provide a summary of the works and projects.

It was acknowledged that the plan needed to be agreed by full council before publication so needed to be finalised by April, to be publicised in a meeting in May.

Action; plan to be prepared ready to be presented to Full Council in March 2022.

10. Review of the Application for Small Grant Funding Document

To review and amend the small grant funding document where necessary for presentation of the final document to full council in February 2022 for approval.

The document was discussed.

It was unanimously agreed to present the document to full council for approval.

11. Review of the Application for Funding Document

To review and amend the application for funding document where necessary, for presentation of the final document to full council in February 2022 for approval.

The councillors discussed the document, a discussion was held around the matrix scoring and the limitations this might put on funding some projects.

A number of amendments were discussed.

It was unanimously agreed to amend the document and present the amended document to full council for approval.

12. Review of the CIL policy document

To review the recently updated CIL policy document and amend where necessary for presentation to full council in February 2022 for approval.

A few amendments were suggested for the document.

It was unanimously agreed to submit the document with the amendments for full council approval in February.

13. Date of next meeting

24th Feb 7.30pm an informal meeting to get the plan drafted.

The meeting closed at 21.18