

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL
MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 26th September 2022

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

| | | | | | |
|----------------------|---|---------------|---|---------------|---|
| Ioan Rees (Chair) | P | Keith Robbins | P | John Barnes | A |
| Lucy Campbell Rogers | P | Pauline Crane | P | Sue Deedigan | P |
| Charlotte Fossa | P | Rob Hislop | P | Jurgen Kronig | X |
| Bruce MacInnes | A | Doug Price | P | Philippa Todd | P |

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney did not attend.
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill attended.

70/22 Apologies

To receive apologies.

Cllr MacInnes and Cllr Barnes both sent apologies,

It was unanimously resolved to accept both apologies

71/22 Public participation/ Correspondence

71.1/22 Public participation

Opportunity for members of the public to address the Committee.

There were no members of the public in attendance

71.2/22 Correspondence

The clerk informed the Councillors that there had been contact from a resident of Derry Hill requesting their views on protecting Petty Acre from the risk of travellers.

72/22. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

73/22. Chairman Announcements

The chair informed the councillors that he and the Vice Chair had attended the proclamation of King Charles III at County Hall and then left a floral tribute from Calne Without Parish Council at Town Gardens in Calne.

74/22. Minutes

Recommendation: That the Council approve the [Minutes](#) of the meeting held on 11th July 2022 as a true and fair reflection of the motions agreed by the Council and the discussion that took place and that these be signed by the Chairman as such.

It was unanimously resolved to approve the minutes of the meeting held on 11th July 2022 as a true and fair reflection.

That the council approve the [minutes](#) of the meeting held on 13th April 2022 as a true and fair reflection of the motions agreed by the council and the discussions that took place and that these be signed by the Chairman as such.

It was unanimously resolved to approve the minutes of the meeting held on 13th April 2022 as a true and fair reflection.

That the council approve the [minutes](#) of the meeting held on 22nd June 2022 as a true and fair reflection of the motions agreed by the council and the discussions that took place and that these be signed by the Chairman as such.

It was unanimously resolved to approve the minutes of the meeting held on 22nd June 2022 as a true and fair reflection.

75/22. Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

The clerk reported that the external audit had come back with no issues raised and to remind everyone in charge of noticeboards that it must be published on the noticeboard for a period of 14 days starting no later than 30th September.

The Gardening club have now taken on responsibility for maintenance /tidying the war memorial.

The Chair extended thanks to the clerk for the audit report,

76/22. Accounts

76.1/22 Payments

Recommendation that the following payments be approved:

| | | |
|----------------|--------------------------|---------|
| Lansdowne Hall | Room hire May- July 2022 | £157.92 |
| Greg Fowler | Deposit | £400 |

It was unanimously resolved to approve the payments.

To note the following payments made:

| | | |
|------------------------|---|----------|
| Teledyne Flir | Thermal Imaging cameras | £453.60 |
| G Fowler | Replacement glass on Stockley noticeboard | £135.00 |
| Staff costs | July | £1056.17 |
| Idverde | Bin emptying July 22 | £108.00 |
| Stickerapp Inc | Property stickers | £21 |
| Solopress | Printing for Energy event | £76.88 |
| Staff Costs | August | £1255.49 |
| Post office | Stamps | £3.80 |
| Idverde | Bin Emptying August 2022 | £120 |
| Amazon | Printer paper | £44.99 |
| Amazon | Envelopes | £5.95 |
| Sainsburys | Refreshments for energy event | £58.05 |
| H F Stiles | Sausages for Energy Event | £48.56 |
| SLCC | Planning training event – K Checchia | £36.00 |
| Oakford | SSL Licence | £50 |
| Claire Circus | Entertainment at Green Energy Event | £100 |
| The Derry Hill Florist | Floral Tribute | £30 |
| PFK | External audit | £480 |

The above payments were noted.

76.2 /22 Balance and Expenditure

To consider and approve the [balance and expenditure report](#) for the period ending 31st August 2022 Report circulated.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st August 2022.

It was unanimously resolved to approve the balance and expenditure report.

77/22. Update from Road Feasibility study

To receive the stage 2 reports for [Area 1](#), [Area 3](#) and [area 4](#) and associated [costings](#) from Entrans. and discuss next steps.

Richard Fitter presented the reports and accepted questions and comments from the Cllrs.

The Cllrs discussed the next steps following the receipt of the report.

It was unanimously resolved to defer further discussion of the next steps to the next full council meeting.

78/22. Planning – Cllrs

78.1/22 To consider the planning applications currently out for consultation. List below.

| | | |
|---|--|---|
| PL/2022/05993 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018cgem | Land South of Chilvester Hill, Calne, Wilts, SN11 0LT | Approval of matters reserved, appearance, landscaping, layout and scale for 28 dwellings, associated infrastructure, landscape & biodiversity enhancements (primary access details approved at appeal at outline stage under 20/06684/OUT) |
|---|--|---|

It was unanimously approved to object to the planning application and provide comments based on responses from Cllrs Rees and Barnes.

79/22. Update report from Highways, Transport and Road Safety Working Group

To receive the attached [report](#) and [briefing note](#) and consider the funding requests.

79.1/22 Recommendation

That the Council approves a contribution of 30% from CWPC towards the cost of improved signage at the approaches to the crossing of CALW38 with the highway south of Blackland Crossroads at an estimated cost of £360.

Budget: Road Safety Budget (to be funded from CIL Reserve)

Power: Road Traffic Regulations Act 1984 S72

The Council unanimously resolved to approve a 30% contributions towards improved signage at CALW38 at an estimated cost of £360.

79.2/22 Recommendation

That the Council approves a contribution of 30% from CWPC towards the cost of improvements to advance warning signs, chevrons and marker posts / bollards, at Mile Elm, at an estimated cost of up to £1,500, subject to approval of final proposals.

Budget: Road Safety Budget (to be funded from CIL Reserve)

Power: Road Traffic Regulations Act 1984 S72

The Council unanimously resolved to approve a 30% contributions towards improvements to advance warning signs at Mile Elm at an estimated cost of £1500 subject to the approval of final proposals.

80/22. Update from Neighbourhood Plan,

To receive an update from the Neighbourhood plan steering group.

Cllr Robbins updated the council on the current workstreams of the neighbourhood plan.

81/22. Grant recommendations from strategic plan committee

81.1/22 Large Grant Request- Lansdowne Hall – Basketball net provision

As per the large grant procedure The Strategic Plan committee reviewed the attached [grant request](#) and proposed the following recommendation for full council to consider.

The strategic plan committee recommend that the grant is approved for the sum of £2000.

The Committee would like to request an update of use of the basketball facilities at the annual parish meeting.

**Budget; Community Facilities Budget (to be funded from Cil reserve)
Power; Local Government (Miscellaneous Provisions) Act 1976 S 19**

It was unanimously resolved to approve the grant to Lansdowne Hall for the sum of £2000.

81.2/22 Small grant requests- Calne Tennis Club

The strategic plan committee reviewed the attached small [grant request](#) and proposed the following recommendation for full council to consider.

The strategic plan committee recommends that the grant is approved for the sum of £650.

**Budget; Community Facilities Budget (to be funded from Cil reserve)
Power; Local Government (Miscellaneous Provisions) Act 1976 S 19**

It was unanimously resolved to approve the grant to Calne Tennis Club for £650.

81.3/22 Small grant request- St Johns Ambulance

The strategic plan committee reviewed the attached small [grant request](#) and proposed the following recommendation for the full council to consider.

The strategic plan committee recommends that the grant request is refused.

It was unanimously resolved to refuse the grant request from St Johns Ambulance.

82/22. Communication re external auditor

To consider the attached [communication](#) and resolve future arrangements for external auditor.

It was unanimously resolved to remain opted in to the SAAA central external auditor appointment arrangements

83/22. Provision of Mobile Phone

To consider the attached [report](#).

Recommendation that the Council approve the purchase of [Nokia C21 Plus \(o2.co.uk\)](#) at an upfront cost of £79.99 or if not available a similar handset up to a maximum cost of £99.99 with a maximum of £10 per month allocated for top ups where necessary.

Budget; IT Development/ project running costs

Power Local Government Act 1972, S111

It was unanimously resolved to approve the purchase of a mobile phone for the clerk and budget up to £10 per month for top ups.

84/22 *It was resolved to defer the rest of the agenda items to be considered at the next full council on Monday October 10th 2022.*

The meeting closed at 21.29