

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL  
HELD AT LANSDOWNE HALL, DERRY HILL  
MONDAY 10<sup>th</sup> OCTOBER 2022

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees (Chair)	A	Keith Robbins	P	John Barnes	P
Lucy Campbell Rogers	A	Pauline Crane	A	Sue Deedigan	p
Charlotte Fossa	P	Rob Hislop	X	Jurgen Kronig	A
Bruce MacInnes	X	Doug Price	P	Philippa Todd	A

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney attended.  
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill sent his apologies.

**85/22 Apologies**

To receive apologies.

Apologies were received from Cllr Rees, Cllr Kronig, Cllr Todd, Cllr Crane and Cllr Campbell Rogers

*It was unanimously resolved to agree all the apologies.*

**86/22 Public participation/ Correspondence**

86.1/22 Public participation

Opportunity for members of the public to address the Committee.

PCSO Mark Cook, took the opportunity to update the Parish Council on matters affecting the local area.

86.2/22 Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional correspondence

**87/22. Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations made.

## **88/22. Chairman Announcements**

There were no chairman announcements.

## **89/22. Minutes**

**Recommendation:** That the Committee approve the [Minutes](#) of the meeting held on 26<sup>th</sup> September 2022 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

*It was unanimously resolved to approve the minutes of the meeting held on 26<sup>th</sup> September 2022 as a true and fair reflection.*

## **90/22. Clerk Report**

For the clerk to update on actions noted in the previous month's minutes.

The Clerk reported that a new council phone had been purchased and the new number should be used from this point on. The phone number has been circulated.

The Cllrs were provided an update regarding noise complaints relating to the Sawmill in Studley.

## **91/22. Grant request from Friends of Marden Valley**

To consider the [grant request](#) and [additional information](#) for a sum of £681 from Friends of Marden Valley.

The cllrs listened to the representation from the applicants and discussed the application.

It was noted that the CWPC LOGO needs to be added to the artwork and the cllrs requested that information relating to the Avon needs Trees site is included on the map.

*It was unanimously resolved to award the full amount of grant requested £681 to the Friends of Marden Valley.*

Cllr Deedigan to liaise with Isobel McCord at Bremhill Parish Council to discuss the location for the information board.

## **92/22. Accounts**

92.1/22 Payments

Recommendation that the following payments be approved:

Rospa	Goal post inspections	£84 including vat
Broxap	Replacement bin lids	£138.0 including vat

Jenna Wilcox (Centre for Sustainable energy)	Travel expenses to Green energy event	£28.80

And any other payments received since the issue of the agenda.

*It was unanimously resolved to agree all payments.*

To note the following payments made:

Staff costs	Sept Wages and pension payments	£1085.37
Vllages magazine	Magazine space	£220
Idverde	Bin emptying Sept 22	£135
Lansdowne Hall	Hall hire Jan – July	£157.92
Amazon	Printer ink	£86.53

*The payments were noted.*

92.2/22 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 30<sup>th</sup> September 2022

**Recommendation: That the Council approves the balance and expenditure for the period ending 30<sup>th</sup> September 2022.**

*It was unanimously resolved to approve the balance and expenditure report.*

### **93/22. Planning – Cllrs**

93.1/22 To consider the planning applications currently out for consultation. List below.

<b>PL/2022/06787</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017bahB">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017bahB</a>	<b>South Wing, Whetham House, Whetham, SN11 0PT</b>	<b>Removal of decayed, structurally inadequate roof structure and replacement with traditional oak roof structure</b>
<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
<b>PL/2022/06660</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dqKF">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dqKF</a>	<b>16 Calstone Wellington, Calstone, Calne, SN11 8PZ</b>	<b>Conversion of part of an existing outbuilding to form a holiday let or residential annex, together with associated works.</b>

<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
<b>PL/2022/06795</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017bapP">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017bapP</a>	<b>14 WINDSOR ROAD, CALNE, SN11 8QU</b>	<b>Removal of existing garage and out buildings and construction of new two storey building that includes double garage.</b>
<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
<b>PL/2022/07072</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017c46k">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017c46k</a>	<b>35 Dowding Drive, Calne, SN11 8QL</b>	<b>Removal of existing single storey store to the side of the building with new single storey extension to the rear of the property.</b>
<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
<b>PL/2022/06700</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018e3Bt">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018e3Bt</a>	<b>THE BARN, BLACK DOG HILL, CALNE, SN11 9LT</b>	<b>Solar panels installed on roof</b>
<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
<b>PL/2022/06866</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017bpZ7">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017bpZ7</a>	<b>Walnut Tree Cottage, High Penn, Calne, SN11 8RU</b>	<b>Change of Use from Field to a Garden</b>
<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
<b>PL/2022/07174</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017cJYM">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017cJYM</a>	<b>Sawmills Barns, Sandy Lane, Chippenham, Wilts, SN15 2PZ</b>	<b>Change of use of land to residential and erection of general store and siting of ground mounted domestic photovoltaic panel array</b>

<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		
PL/2021/10912  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000016sBGU">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000016sBGU</a>	Land off Sandpit Road, Calne, Wiltshire, SN11 8TJ	Proposed erection of 3 no. dwellings (Class C3) and associated works <b>Amended plans (any further comments)</b>
<i>It was unanimously resolved that the Council had no objections to this planning application.</i>		

#### **94/22. Documents for approval from Finance committee**

To consider the amended documents from the finance committee and adopt the updated versions.

To adopt the amended documents from the finance committee

94.1/22 [Terms of ref](#)

*It was unanimously resolved to adopt the terms of reference*

94.2/22 [Risk Register](#)

*It was unanimously resolved to adopt the risk register*

94.3/22 [Financial regulations.](#)

*It was unanimously resolved to adopt the financial regulations subject to the amendments discussed being implemented.*

94.4/22 [Investment strategy](#)

*It was unanimously resolved to adopt the investment strategy.*

#### **95/22. Formal adoption of standing orders,**

To formally adopt the new [standing orders](#) as agreed in July 2022.

*It was unanimously resolved to adopt the standing orders.*

#### **96/22. Adoption of new policies,**

To consider and adopt where appropriate the new policies

96.1/22 [Data protection policy](#)

*It was unanimously resolved to adopt the policy subject to discussed amendments,*

96.2/22 [Vexatious Complaints policy](#)

*It was unanimously resolved to adopt the policy subject to discussed amendments.*

96.3/22 [Thermal imaging camera policy.](#)

*It was unanimously resolved to adopt the policy subject to discussed amendments.*

### **97/22. Strategic Plan project updates**

Council are requested to read the [update document](#) and agree to update the progress report for each community improvement idea for full discussion at a strategic plan meeting in November 2022.

*Project owners were asked to update the status report for their project and update the projections so the strategic plan can be reviewed where necessary.*

### **98/22. Grant request from Derry Hill and Studley Heartbeat.**

To consider the [grant request](#) for a sum of £750 from Derry Hill and Studley Heartbeat.

The Cllrs discussed the grant request.

*It was unanimously resolved to award Derry Hill and Studley Heartbeat £750 as requested.*

### **99/22. Draft Budget for 2023/24**

The Council is requested to consider the [Draft Budget for 2023/24](#) (Running Costs) and to identify any changes that it would like to see incorporated in the Final Budget, to be presented for formal approval at the Parish Council Meeting of 12th December 2021.

The Cllrs noted the explanation of the first draft budget.

### **100/22. Road Safety Feasibility Study Implementation**

To receive and consider the attached [report](#) from the Highways, Transport and Road Safety Working Group, setting out a proposed approach to implementing schemes identified in the Road Safety Feasibility Study.

### **Recommendation**

That the Council endorses the approach outlined in the report.

The Cllrs discussed the implementation of the report, there was a discussion re 'the small wins' and not overloading Wiltshire Council with work all at once.

It was proposed to amend the report to request the 20mph zone moved up to stage 3 included in the weight limit request.

*The proposal to bring the work required to implement a 20mph zone in Studley into the work for the weight limit request was not carried.*

*It was resolved to accept the implementation report subject to amendments to site 16b(wait for the coroner report to be completed)*

**101/22. Consideration of approval for Parish Clerk to attend Cilca.**

For council to consider giving approval to Clerk attending next Cilca course, date still TBC at a cost of approx. £685

*It was unanimously resolved to provide pre approval for the Clerk to book onto the next Cilca course once advertised.*

The meeting closed at 21.40

DRAFT