

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 13th June 2022

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees (Chair)	A	Keith Robbins	P	John Barnes	P
Lucy Campbell Rogers	P	Pauline Crane	P	Sue Deedigan	P
Charlotte Fossa	P	Rob Hislop	P	Jurgen Kronig	P
Bruce MacInnes	P	Doug Price	P	Philippa Todd	A

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney sent his apologies.
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill attended.

39/22 Apologies

Apologies were received from Cllr Rees and Cllr Todd.

The apologies were unanimously accepted and approved.

40/22 Public participation/ Correspondence

41.1/22 Public participation

Opportunity for members of the public to address the Committee.

There were no members of the public in attendance.

41.2/22 Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional correspondence

42/22 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

Cllr Robbins declared a personal interest in item 14 on the agenda – Grant request from Bowood Carving Club.

43/22. Chairman Announcements

Cllr Barnes as Vice Chair noted the Jubilee events in Derry Hill and Studley were fantastic and extended a note of thanks to the Jubilee Committee and the Bowood Estate for the events.

It was also noted that the Calstone event went well with the commemorative bench unveiled.

44/22 Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 9th May 2022 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was unanimously resolved to approve the minutes of the meeting held on 9th May 2022 as a true and fair reflection.

45/22. Clerk Report

For the clerk to update on actions noted in the previous month's minutes;

The clerk reported that the insurance had been purchased,

Information has been submitted to the external auditor.

The period of public rights is now open.

All grant requests made in the last meeting have been paid.

The Stockley Noticeboard has been repaired.

Applications are being welcomed for the co-option to the vacant seats in Middle ward, applications to be submitted by 1st July for consideration in the next Full Council meeting.

46/22. Accounts

46/22 .1Payments

Recommendation that the following payments be approved:

Salisbury Cathedral works dep	Platinum Jubilee Stone	£1264 + vat
SLCC	Agenda and Minutes training K Checchia	£72.00 inc vat

The payments were unanimously approved

To note the following payments made:

BHIB council insurance	Insurance 1 st June 2022– 31 st May 2023	£712.28
Amazon	Office equipment	£12.99
Information commissioners office	Data protection renewal fee	£35
Eventbrite	Training Course- Fighting Climate Change, Cllr Fossa	£38.93
Idverde	Bin emptying 1/5/22 – 31/5/22	£108
Calstone Wellington Access group	Jubilee Bench Grant	£471.94
Studley Villagers	Grant for A boards.	£467.94

Calne Mens Shed	Donation - Calne Community Nature Reserve	£300
K Checchia	Salary May 22 including backpay	914.39
Wiltshire Pension Fund	Pension contributions	247.74

All payments were noted

46/22 .2 Balance and Expenditure

To consider and approve the balance and expenditure for the period ending 31st May 2022 Report circulated.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st May 2022.

The balance and expenditure report was unanimously approved.

46/22 .3 Scribe Accounting Package,

To consider the attached report

Recommendation: It is recommended that the Council subscribes to the Scribe Accounts system for its accounts, at an annual subscription fee of £288.00 (+VAT), plus a one-off set up fee of £197.00 (+VAT).

The cllrs discussed the report and were supportive of the package. It was discussed to be aware that the system does not have two factor authentication and it would be important to take a local back up regularly.

It was unanimously resolved to subscribe to scribe accounts for its annual accounting system

47/22. Planning

To consider the planning applications currently out for consultation. List below.

PL/2022/03653 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z0000186c8u	THE PEWSHAM, PEWSHAM, CHIPPENHAM, SN15 3RU	Installation of a ground source heat pump
<i>It was resolved that the application was supported</i>		
PL/2022/04127 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018GUVK	Roadside to North 22 OLD DERRY HILL, CALNE, SN11 9PH	Removal of Self Seeded mixed Species Mature Trees away from

		roadside will be retained
<p>The application was discussed by the Cllrs.</p> <p><i>It was unanimously approved to support the application and make comment to request that the Bowood Estate replant trees elsewhere on the estate to replace those lost in these works.</i></p>		
PL/2022/04233 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018H4IE	3 SHELBURNE WAY, DERRY HILL, CALNE, SN11 9PA	Replacement of existing carport
No objections or comments were noted for this application.		
PL/2022/04065 https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018GQSZ	BEVERSBROOK SPORTS PAVILION, BEVERSBROOK ROAD, CALNE, SN11 9FL	Water Borehole to abstract up to 20m ³ /day water from underground to the existing irrigation pond.
The application had only been received this day, it was agreed to ask for a 24 hour extension.		

48/22 . Update from Neighbourhood Plan,

To consider the request from the CCNP

Request: That the Parish Council approve that an application to Locality for £4650.00 be made by Calne Town Council on behalf of the Calne Community Neighbourhood Plan and that the funds be held by Calne Town Council.

It was unanimously resolved to approve the application to locality.

49/22. Bank signatories

Following the appointment of the new Finance Committee to agree the new bank signatories.

Recommendation;

- 1. The Council agree the number of signatories for the bank accounts.**
- 2. The Council agree which councillors will be the signatories for the bank accounts.**

*It was resolved that 4 signatories were required for the bank accounts
Cllrs Barnes, Robbins, Rees and MacInnes were appointed as bank signatories.*

50/22. Waste Bin on A4 Layby Cherhill

To consider the circulated report relating to a new waste bin in the A4 Layby Cherhill.

Recommendations:

- 1. That Council agree on the preferred location for the Waste Bin for the A4 at Cherhill.**
- 2. That the Council chose a supplier for the bin and approve the purchase of the bin from the Community Facilities budget heading using Community Infrastructure Levy Funds. Purchase to be made by the Clerk, any final quotes resulting from any changes or locational requirement to be approved by the Clerk and a nominated Councillor.**

Power: Litter Act 1983 ss5,6

Budget: Community Facilities
Community Infrastructure Levy

The Cllrs discussed the options

The proposed location was unanimously approved.

It was unanimously resolved to order the 'Topsy Royale' Waste bin.

51/22. Proposal to establish a thermal camera loan scheme

To consider the circulated report relating to a thermal camera loan scheme

Recommendation; that the Council considers approval of the purchase of one FLIR ONE Gen 3 – iOS and one FLIR ONE Gen 3 - Android thermal imaging camera, at a total price not exceeding £453.60 including VAT, and establishes a free loans scheme for residents of Calne Without Parish Council, to be managed by the Climate Emergency and Environment Working Group.

The cllrs discussed the proposal, there were some concerns about what other hiring groups do when a camera is damaged.

It was unanimously resolved to purchase two thermal imaging cameras at a total price not exceeding £453.60 including vat subject to establishing the procedure for what to do if a camera is damaged during hire.

52/22. Discussion re use of Microsoft teams

Council to consider the current use of Microsoft teams and obstacles to full use of the application.

The Cllrs discussed the benefits of using teams and the barriers to its full application. It was established that further training would be beneficial for effective roll out. Cllr Fossa offered to lead some informal training.

53/22. Grant Request – Bowood Carving and Woodworking Club

To consider the attached grant request and associated information

Recommendation that the Council consider the grant request for £1000

Power; LGA 1972 S137

Budget; Community Facilities

CIL reserves

Cllr Robbins introduced the application from the standpoint of a member of the group.

Cllrs discussed the grant application and the background of the group and the information provided.

It was proposed to offer an amount of £250 towards the purchase of the equipment, Recognising that they are a good local group but that they have significant reserves.

It was resolved by majority to grant £250 to the Bowood Carving and Woodworking club towards the purchase of the required equipment.

There was one abstention to the vote due to personal interest.

54/22. Maintenance of Studley War Memorial

To consider the future arrangements for the maintenance of the Studley War Memorial

Recommendation that the council consider advertising for a new volunteer for the maintenance.

The clerk updated the Cllrs on the tasks required at the war memorial.

It was suggested that the gardening club be approached to see if there were any volunteers that could come forward to help maintain the garden around the war memorial.

Action- Cllr Deedigan agreed to make the request to the gardening club.

Action - Cllr Robbins agreed to maintain in the meantime of getting a regular volunteer

55/22. Confidential Session - Chairman

Recommendation: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business. By nature of the confidential nature of the items of business to be transacted.

It was unanimously agreed to move into confidential session.

56/22. Report from HR Committee

Council to receive report from HR Committee

The report was noted.

The meeting closed at 9.22