

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL
MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL HUMAN RESOURCES
COMMITTEE

HELD AT LANSDOWNE HALL, DERRY HILL

MONDAY 16th May 2022

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees	P	Keith Robbins	P	Pauline Crane	P
Philippa Todd	P	Sue Deedigan	P		

1/22/HR Election of a Committee Chairman

The meeting was opened and a call for nominations for Chairman requested.

The committee discussed the options for Chairman.

Cllr Ioan Rees was proposed and seconded to be Chairman of the Human Resource Committee.

It was resolved by unanimous agreement that Cllr Rees be appointed Chairman of the Human Resources Committee.

2/22/HR Apologies

All the committee members were in attendance.

3/22/HR Public participation/ Correspondence

Opportunity for members of the public to address the Committee.

No members of public in attendance

4/22/HR Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

No declarations made

5/22/HR Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 20th September 2022 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was resolved by majority to accept the minutes of the meeting held on 20th September 2022.

6/22/HR Matters arising from minutes

To discuss any outstanding work following the last meeting.

Cllr Crane volunteered to completed the check of the legislation in current policies.

7/22/HR Confidential Session - Chairman

Recommendation: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business. By nature of the confidential nature of the items of business to be transacted.

It was resolved by unanimous vote to go into a confidential session.

8/22/HR. Evaluation of Clerks SCP and Work Hours

Recommendation to consider the reports and guidelines circulated.

The Committee completed an evaluation of the Clerks job role and work hours.

The meeting closed at 20.58