

**Calne Without Parish Council**

To Councillors ,Rees, Robbins, Hislop, Barnes, MacInnes, Campbell Rogers, Crane, Fosse,  
Kronig, Price, Deedigan, Todd

You are hereby summoned to attend a meeting of Calne Without Parish Council, at  
Lansdowne Hall, Petty Lane, Derry Hill on Monday 9th May 2022 at 7.30pm



Katherine Checchia  
Clerk to the Council 3 May 2022

**Agenda**

**1 Annual Meeting: Election of Chairman**

To elect a Chairman.

**2 Annual Meeting: Election of Vice Chairman**

To elect a Vice Chairman.

**3 Declaration of Acceptance of Office**

3.1 Chairman

To receive the signed Declaration of Acceptance of office from the Chairman.

**4 Apologies**

To receive apologies.

**5 Public participation and Correspondence**

5.1 Public Speaking

Opportunity for members of the public to address the Committee.

5.2 Correspondence

To receive any correspondence not previously circulated.

**6 Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

**7 Chairman Announcements**

**8 Minutes**

**Recommendation:** That the Council approve the [Minutes](#) of the meeting held on 11<sup>th</sup> April 2022 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

**9 Responses to Actions**

Clerk report

## 10 Accounts

### 10.1 Payments

#### **Recommendation:**

**That the following payments be approved:**

Wiltshire Association of local councils	Annual Subscription 2022/23	£1059.83
Auditing Solutions Ltd	Provision of internal audit 2021/22	£234

To note the following payments made

K Checchia	Salary April plus 10 hours overtime	£725.01
Wiltshire Pension Fund	Employee and Employer LGPS Pensions contributions	£179.74
Idverde	Bin Emptying April 22	£108
Broxap	Sirius Dog Waste Bin for Studley	£254.40
Stocksigns Ltd	2 Speed indicator devices	£5992.80
Oakford	Web Hosting and OS365 online plan	£994.32
Calne Town Council	Contribution to neighbourhood plan administrator	£242.78
Rub a Dub Pre School	Grant Payment	£1000
Lansdowne Hall	Hall Hire	£118.08
Derry Hill and Studley Fete	Pitch purchase	£20

### 10.2 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 30<sup>th</sup> April 2022. Report circulated.

**Recommendation: That the Council approves the balance and expenditure for the period ending 30<sup>th</sup> April 2022.**

### 10.3 Approve list of contracts

The Council has ongoing contracts under which payments can be approved and paid outside meetings and reported to the next available Council meeting for noting. In accordance with the Council's Financial Regulations these contract payments are approved each year.

**Recommendation: To approve the following ongoing contracts:**

Supplier	Good /services	Contract price
Simon Day& Co	Payroll and HMRC reporting of same	£36 per quarter
Idverde	Servicing of the Council's 9 bins	£2.50 ex VAT per bin per week, invoiced monthly.
Greg Fowler	Noticeboard maintenance	£85 per Board (4 Noticeboards)
Oakford IS	IT support	£2764.80 paid for period 18/1/201 to 17/1/22
Clearwater	Website support	£25 plus VAT per month for half an hour support
Clerks Salary (Inc NI, pension and tax payments)	As per employment contract	As per employment contract

### 11 Representation on Committees Working Groups and Outside Bodies

To appoint Councillors to the Finance Committee, Strategic Plan Committee Human Resources Committee, working groups and as representatives on outside bodies. [List circulated](#), All committee membership will be required to be appointed.

### 12 Insurance 2022/23

To consider the consider the [two quotes](#) received for the Council's insurance for 2022/23 due for renewal on 1<sup>st</sup> June 2022. Documents circulated.

**Recommendation; That the council consider the two quotes for insurance and select the quote they would like to proceed with. In addition, the council must consider if they wish to enter into a new three year long term deal with the insurance company selected.**

### 13. Planning – Cllrs

13.1 To consider the planning applications currently out for consultation. [List Circulated](#).

### 14. Strategic Plan

To consider the finished version of the [Strategic plan](#).

**Recommendation that the council review and formally adopt the Strategic Plan**

### 15. Calne Without Parish Council Internal Audit

To receive the [report](#) from the Internal Auditor.

**Recommendation: That the Council note the report.**

## **16. Annual Governance and Accounting Report (AGAR) 2020/21**

The Clerk has circulated the AGAR [papers section three report](#) and [report](#).

- a. Section 1 Annual Governance Statement

Recommendation: To consider and approve the answers to the AGAR Section 1 Annual Governance Statement 2020/21 and its signing by the Chairman and Clerk.

- b. Section 2 Accounting Statement 2020/21

Recommendation: To consider and approve the AGAR Section 2 Accounting Statement 2020/21 and its signing by the Chairman.

- c. Making provision for the Exercise of Public Rights

To note that the dates for the exercise of public rights has been set to be from 13<sup>th</sup> June 2022 to 22nd July 2022 and the AGAR documents approved in items 7.1 and 7.2 along with the internal audit report will be published with the completed notice as circulated on the Council's website and noticeboards.

## **17. Feedback from LFHIG Meeting**

To receive the [report](#) from the recent LFHIG meeting. Including a request from Wiltshire Council for a 30% contribution towards the first stage of upgrading CALW65

**Recommendation; that the Parish Council consider the request from Wiltshire Council for 30% contribution towards the cost of a topographical survey in relation to the proposed improvements to CALW65.**

**Power; Highways Act 1980 S43**

**Budget; Environment and Infrastructure**

**Community Infrastructure Levy**

## **18. Grant request Calstone Jubilee Bench**

To consider the attached [grant request](#) and [associated information](#).

**Recommendation that the Council consider the grant request for £500**

**Power; LGA 1972 S137**

**Budget; Community improvements**

**CIL reserves**

## **19. Grant request Cherhill Scouts**

To consider the attached [grant request](#) and [associated information](#)

**Recommendation that the Council consider the grant request for £960**

**Power; LGA 1972 S137**

**Budget; Community improvements**

**CIL reserves**

**20. Ownership of commemorative stone.**

To consider taking ownership of the Commemorative stone planned for Derry Hill and Studley.

**Recommendation that the Parish Council consider taking on the ownership of the Jubilee commemorative stone and associated maintenance.**

**21. Grant Request Studley Villagers.**

To consider the attached [grant request](#)

**Recommendation that the Council consider the grant request for £467.94**

**Power; LGA 1972 S137**

**Budget; Community improvements**

**CIL reserves**