

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL
FINANCE COMMITTEE
HELD AT LANSDOWNE HALL, DERRY HILL
WEDNESDAY 27TH OCTOBER 2021 7.30PM

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

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|----------------------|---|---------------|---|------------|---|
| John Barnes (Chair) | P | Pauline Crane | P | Ioan Rees | P |
| Bruce MacInnes | P | Rob Hislop | X | Doug Price | P |
| Lucy Campbell Rogers | A | Keith Robbins | P | | |

1 Apologies

To receive apologies.

Apologies were received from Cllr Campbell Rogers unanimously accepted.

2 Public participation

Opportunity for members of the public to address the Committee.

There were no public in attendance

3 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declaration made.

4 Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 4th October 2021 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.

An amendment to the minutes was discussed to point 8. Further it was noted that the reconciliation had been completed by Cllr Price.

It was unanimously agreed to accept the minutes with the minor amendment as a true and fair reflection of the meeting.

5 Review and Agreement finalised documents

The following revised documents are circulated for review;

- Terms of reference
- Risk Register

- Financial Regulations

Recommendation that the Committee review and agree the circulated documents for presentation at Full Council in November.

The amendments to the documents since the last meeting were discussed.

It was agreed to accept the amendments to the Terms of Reference

It was agreed to accept the amendments to the Risk Register

It was agreed to accept the amendments to the Financial Regulation

The three documents will be returned to Full council for approval in the November meeting.

6. Draft Budget 2022/2023

Draft Budget circulated for review.

Recommendation that the committee review the draft budget and prepare the recommendations to be put forward to full council.

The committee discussed amendments to the draft budget prior to presentation to Full Council.

It was decided CIL money would cover the neighbourhood plan costs rather than precept.

There was a discussion regarding the use of CIL money throughout the parish. It was agreed that there would be further work to identify where all the CIL money is being spent

There was a discussion relating to the works of the Engagement and Participation Group and getting information from the public relating to what they believe the Parish Council should do with the money that has been received.

The increased budget for hall costs were discussed, this was advised to be due to the extra committee that was agreed during the Full council meeting on 11th October 2021.

There was a discussion regarding the aim for the precept to have a zero increase. There was a concern that this would lead to a big increase in 4 years time. It was noted that this would be monitored during the next few years of budget setting.

There was a discussion to increase the public participation budget, with the extra work the Engagement and Participation group are doing and the potential work for the Queens Jubilee.

The discussions then moved onto the longer term project costs.

There was a proposal to increase defib costs to £4300 to cover heartbeat extra costs for the next financial year .

Unanimous decision to increase that cost increase for the year.

There was a discussion re a possible project to upgrade CALW65, it was agreed to budget a small proportion of the money required for the upgrades and to work with unitary Councillors to assist in getting the footpath upgraded.

The majority of Councillors agreed to increase the budget for this work to £10000

Subject to amendments the budget will be put towards full council for feedback prior to finalisation in full council in December meeting.

The meeting closed at 9.16