

## CALNE WITHOUT PARISH COUNCIL – APPLICATION FOR FUNDING

PLEASE SUPPLY DETAILS OF THE FOLLOWING INFORMATION WITH YOUR APPLICATION.

**Note: if you wish to apply for a grant of £1,000 or less please refer to the document – Calne Without Parish Council – Application for Small Grant Funding.**

**The purpose of this document is to provide guidance on how to apply for funding to deliver a project which will deliver significant community improvement benefits.**

- 1. PROPOSER/APPLICANT:** Sponsor of proposal or application, could be an individual, organisation, councillor, or council as a body.
- 2. SHORT DESCRIPTION OF PROPOSAL SEEKING FUNDING:** Outline of the requirement seeking funding from Parish Council Funds.
- 3. APPLICANT CONTACT DETAILS (if not the council or councillor):** Name, Address, Phone and Email.
- 4. ORGANISATION:** Where an organisation or group is seeking funding, details of that organisation, its purpose and whether or not it is a registered charity. If a charity, provide the charity number.
- 5. VAT:** VAT status of applicant, is VAT recoverable.
- 6. LOCATION OF THE COMMUNITY IMPROVEMENT IDEA:** Where, within the Parish or elsewhere, the Community Improvement Idea will be delivered.
- 7. COMMUNITY IMPROVEMENT IDEA PROPOSAL, INCLUDING OBJECTIVES AND DESIRED OUTCOMES:** Detailed description including start and end dates. This should also address the benefits to be derived from the Community Improvement Idea for the community, including the breadth of residents impacted e.g., does it provide benefit for old/young or all, could it aid and support those with disability challenges; will it aid community health and fitness. The potential legacy from the Community Improvement Idea and any ongoing maintenance implications and the management of these. The Environmental impact and benefits to be derived from the Community Improvement Idea, in particular will it enhance or detract from the rural environment of much of the Parish. How does it contribute to the budgetary and community priorities identified by the Parish Council in its financial plan? Requirements for any planning or other permissions to be sought in advance of Community Improvement Idea initiation.
- 8. ESTIMATED COMMUNITY IMPROVEMENT IDEA COST:** Is there an estimate of the cost for the Community Improvement Idea, including any feasibility work. What is the anticipated cost profile (by year) including on-going maintenance?

NOTES FOR APPLICANTS.

**9. ELIGIBILITY**

**The following are not eligible for funding:**

- Support for individuals
- Private organisations operated as a business to make a profit or surplus.
- Community Improvement Ideas that are the prime responsibility of other statutory authorities.
- Community Improvement Ideas that improve or benefit privately owned land or property.
- The activities of political organisations.
- General operational and maintenance costs.
- Repayment of loans or cost of services, equipment, or provisions in anticipation of a grant.
- Organisations that have a closed or restricted membership.
- Retrospectively for events that have already occurred, equipment already purchased, works already started or completed.
- Places of Worship (Please note this may depend on the Community Improvement Idea so contact the Clerk for more information)

**HOW THE PARISH COUNCIL WILL EVALUATE YOUR APPLICATION.**

**10. STRATEGIC PLANNING COMMITTEE**

You may be invited to present your Community Improvement Idea to the Strategic Planning Committee. This committee is responsible for reviewing your Community Improvement Idea and producing recommendations to the main council. If your Community Improvement Idea is approved by the main council, a lead councillor will be assigned as the person accountable to the council for the delivery of the project.

The Council will use the scoring matrix shown here to evaluate any applications for funding that are received.

**11. APPLICATION FOR FUNDING – MATRIX SCORING CRITERIA**

Each criterion will be scored on a basis of 1 to 5, where 1 indicates that the criteria is not fulfilled at all, and 5 suggests that the criteria is exceeded.

Each criterion is also weighted to reflect the importance of each element to the council and its overall priority for the allocation of available resources. The weighting factor is a multiplier – i.e. the score for each criterion will be multiplied by its relevant weighting.

### **11.1 Application Criteria**

Satisfy Application Criteria: Yes or No. Is the request from an organisation or community group from within the Parish? Has the required supporting documentation/evidence been provided e.g., audited accounts or charity number. Failure to satisfy the criteria will result in a rejection of the application; this does not disqualify further applications once the criteria have been met.

### **11.2 Neighbourhood Plan**

Alignment with Neighbourhood Plan: Weight [5] Does the application clearly identify that provision of the funding will aid delivery of a specific Community Improvement Idea/facility/capability or service set out in the Neighbourhood Plan? Does it help deliver community and budgetary priorities identified by the Parish Council? Does the Community Improvement Idea seek to address specific needs arising from development with the community? Is there evidence of community consultation and support for the proposal. Are these points clearly articulated and referenced?

### **11.3 Community Benefits, Need & Demand**

Community Benefits, need and demand: Weight [5] Does the application clearly set out the benefits to the community of pursuing the Community Improvement Idea with the allocation of public funds controlled by the Parish Council? Which residents and how many will potentially benefit from the Community Improvement Idea, what age groups will benefit and how; could it aid and support those with disability and learning challenges; will it aid community health and fitness. Has evidence been provided to clearly identify that there is a public demand for the Community Improvement Idea.

### **11.4 Environmental Benefits**

Environmental Benefits and Impact: Weight [3]. Does the case clearly describe the environment impact and benefits that will derive from the proposed Community Improvement Idea e.g., is the Community Improvement Idea self-sustaining, does it enhance or detract from the rural environment in much of the Parish; positive environmental impact will score highly whereas a detrimental impact will reduce the score.

### **11.5 Measuring Benefits**

Mechanism for measuring Community Improvement Idea benefits: Weight [3]. Has a clear approach been identified for measuring the benefits to be delivered by the Community Improvement Idea.

**11.6 Legacy Potential/Impact and Sustainability of benefits.**

Legacy Potential/Impact & Sustainability of the benefits: Weight [ 3] Is there a legacy from the Community Improvement Idea, are these clearly described. Are there any ongoing maintenance and management requirements arising from the Community Improvement Idea? Does the proposal address what these are, how they will be addressed and funded? Of these will it enhance or detract from the rural environment of much of the Parish. How does it contribute to the budgetary and community priorities identified by the Parish Council in its financial plan? Requirements for any planning or other permissions to be sought in advance of Community Improvement Idea initiation.

**11.7 Funding / Costs**

Funding: Weight [3] The source of funds to include details of additional funding secured or being secured and allocated to the scheme; potential sources of match funding and details of how this is being explored. The level of confidence in the costings provided will be assessed.

**11.8 Legislative Requirements**

Legislative requirements: Weight [3] Is delivery of the Community Improvement Idea contingent upon securing legislative approval e.g., planning approval. If so, what consultation has taken place and what is the impact on the proposed timetable for the Community Improvement Idea.

**11.9 Community Improvement Idea Management**

Community Improvement Idea Management: Weight [4] How will delivery of the Community Improvement Idea be managed and is there an adequate Community Improvement Idea and risk management plan

Council use only	
CII Number	

## **CALNE WITHOUT PARISH COUNCIL – APPLICATION FOR FUNDING FORM**

**(Please use additional sheets as required)**

Proposer/applicant	Simon Hunter, Bristol and Avon River Trust (BART)	Contact details (address/telephone/email)	Unit 4 Corum Two, Corum Office Park, Crown Way, Warmley, Bristol, BS30 8FJ
Is the applicant a registered charity? (If so, give number)	1154348	VAT status of applicant (if registered give number)	N/A
Short description of application seeking funding.	River Marden in-stream river restoration project at Sprays Farm, Calstone.	Location of community improvement idea (which Ward if it is within the parish)	East
Amount of funding sought this year (£)	£8,260.00 excl VAT	Total amount of funding sought (£)	£8,260.00 excl VAT
If ongoing maintenance is required, how will it be funded?	N/A	If parish council support with ongoing maintenance is requested how much per year?	N/A
If the total cost is higher than funding requested, how will balance be financed?	N/A	Have you applied for funding for this project from elsewhere? If so from whom and for how much?	No
Detailed description of Community Improvement Idea (attach other sheet(s) as required) – including how the project will be managed (see section 11.9)	<p>Through this project BART aims to address the lack of flow diversity, instream habitat and improve biodiversity as well as improving resilience to climate change by working in partnership with CWPC and countryside volunteers to improve a section of the headwaters of the River Marden, flowing through Spray's Farm in Calstone. This will be achieved by increasing flow variation and creating a variety of valuable habitat niches for aquatic invertebrates, marginal plants and fish. The enhanced flow diversity will also improve the river's ability to deal with low-flow conditions, helping improve resilience to climate change by regulating temperature and water level. (please see BART project proposal for further details).</p> <p>The project will take 12 months, beginning in May 2022 and ending in May 2023. It falls under CWPC Environment priorities to work with partners to support the River Marden in becoming a Blue Corridor in Wiltshire. (reference GBI strategy)</p> <p>Alongside this project Spray's Farm will working with Natural England using fencing and bufferstrip creation to protect the watercourse from land-use and livestock ingress. They will also be exploring options to reduce impact of Spring runoff transporting farm runoff into the river.</p> <p>As CWPC is a rural parish, this project is also intended as a show case project to engage with local farmers and landowners and work with other partners such as Natural England and Defra to access funding and develop current farming practices in order to improve the local environment and develop more sustainable ways of land management and food production.</p> <p>The project will be managed by Sue Deedigan and Rob Hislop to ensure objectives are met within timescales specified.</p> <p>Please see Sprays Farm opportunities spreadsheet &amp; Sprays Farm proposed measures for more detail) Detailed Project Plan and Risk Assessment to follow when funding confirmed.</p>		
Benefits to be delivered by the Community Improvement Idea (attach other sheet(s) as required) (see section 11.3)	<p>In a recent survey by the Climate Emergency and Environment Working Group 18 residents expressed an interest in being involved in Restoring the River Marden.</p> <p>In addition, three Rights of Way footpaths CALW 50, CALW 42 and CALW43 run through Spray's Farm allowing recreational use and access, this project will give benefit to future generations of all age groups to enjoy the river once it is restored to its former glory and the wider rural environment during their walk.</p>		

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	<p>There is also the possibility in the future of developing a nature trail, which would meander along the river and through this beautiful rural landscape, but this would need further exploration with WC Rights of Way.</p>		
<p>Who will measure the delivered benefits and how? (Attach other sheet(s) as required) (see section 11.5)</p>	<p>Project includes monitoring of benefits through Riverfly Monitoring training. Councillors and volunteers can attend training with BART freshwater ecologist and then we can set up a volunteer riverfly sampling location at Sprays Farm. The volunteers / citizen scientists would collect monthly samples.</p> <p>Riverfly monitoring is a simple, standardised monitoring technique which groups can use to detect any severe perturbations in river water quality, and put them in direct communication with their local ecological contact at the Environment Agency (EA). Used alongside routine monitoring by the EA, the scheme ensures that water quality is checked more widely, and remedial action is taken at the earliest opportunity if any severe perturbations are detected.  <a href="https://bristolavonrivertrust.org/what-we-do/riverfly_monitoring/">https://bristolavonrivertrust.org/what-we-do/riverfly_monitoring/</a> .</p> <p>We are also going to complete soil testing to look at soil compaction and nutrients to enhance sward growth rates.</p>		
<p>Legislative requirements – e.g. planning permission. (see section 11.8)</p>	<p>BART will complete submission of FRAP permit to Environment Agency (main river) and liaise with officers in order to obtain the necessary permits.</p>	<p>Alignment with Neighbourhood Plan (see section 11.2)</p> <p>This project addresses Climate and Environmental Emergency priority identified by CWPC.</p> <p>CCNP: Could be added to Green Spaces List for designation as Nature Trail along this section of the River Marden.</p>	<p>Green / Blue Spaces – link</p> <p>Part of wider work on establishing River Marden as a Blue Corridor working in partnership with Friends of Marden Vale, CTC, Bremhill PC and WC. There is a strong possibility that Calne will be pilot area for roll out of Community Environment Toolkit. (GBI strategy)</p>
<p>Local consultation – have local people been consulted about this proposal? If so how many, how was it done and what were the results. (see sections 11.2 &amp; 11.3)</p>	<p>CWPC conducted a Climate Emergency and Environment Survey to consult with residents on what should form part of our delivery plan for the next four years. 18 residents volunteered to be Countryside Volunteers specifically to support the River Marden Restoration project.</p>		
<p>Sustainability, environmental benefits &amp; impact (see sections 11.4 &amp; 11.6)</p>	<p>The planet is in ecological crisis and we are in the midst of the sixth mass extinction. The water quality of our rivers is in a poor state  <a href="https://committees.parliament.uk/publications/8460/documents/88412/default/">https://committees.parliament.uk/publications/8460/documents/88412/default/</a>  and there is work beginning following the passing of the Environment Act 2021 and recommendations made by the Environmental Audit Committee.</p> <p>Many of these involve actions by organisations outside of CWPC spheres of influence such as work with water companies and the Environment Agency.</p>		

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	<p>However, this project is an area where CWPC can make a difference. The River Marden rises in Calstone, runs through Middle Ward into Calne and then comes out again into West Ward. It is our local river and this is an opportunity for CWPC to restore and regenerate the River Marden for the benefit of the ecosystems that depend on it and to increase aquatic and terrestrial biodiversity.</p> <p>Furthermore, as a showcase project, it is intended to attract the attention of local farmers and landowners and support their engagement with Natural England and BART in order to deliver improvements to the farm business which also delivers benefits for biodiversity, climate resilience, flood and drought resilience and improved water quality. This project is an excellent opportunity for CWPC to improve and enhance the rural environment.</p>
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### **SCORING**

<b>CII – Ref number -</b>	<b>Scoring (1-5) – Criteria given below</b>	<b>Weighting – Importance to Community/Council</b>	<b>Total Score</b>
Alignment with Neighbourhood Plan		5	
Community Benefits		5	
Environmental Benefit Impacts		3	
Measuring Benefits		3	
Legacy Potential and Impact / Sustainability		3	
Funding / Costs		3	
Legislative requirements to be satisfied		3	
Project Management and Risk		4	
Total			

### **Scoring Criteria**

<b>Score</b>	<b>Meaning</b>
<b>1</b>	Unacceptable response: <ul style="list-style-type: none"><li>• none provided</li><li>• demonstrating a significant misunderstanding of the question</li><li>• not meeting the criteria even to a minimum extent</li></ul>
<b>2</b>	Weak response: <ul style="list-style-type: none"><li>• meeting certain aspects to a minimum extent but fails in others</li><li>• little evidence of ability to meet or deliver to the proposed criteria</li></ul>
<b>3</b>	Fair response as: <ul style="list-style-type: none"><li>• meeting the majority but not all aspects of the criteria</li><li>• adequate evidence of ability to meet or deliver to the proposed criteria</li></ul>

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4	<p>Good response:</p> <ul style="list-style-type: none"><li>• meeting all aspects of the criteria</li><li>• comprehensive, clear proposal demonstrating a good understanding of the criteria</li><li>• clear evidence of ability to meet or deliver to the proposed criteria</li></ul>
5	<p>Response which exceeds criteria:</p> <ul style="list-style-type: none"><li>• Materially exceeding the criteria, through a creative or innovative response or where additional 'added value' areas have been identified</li><li>• clear evidence of ability to exceed the proposed criteria</li></ul>

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