

## **CALNE WITHOUT PARISH COUNCIL – APPLICATION FOR FUNDING**

PLEASE SUPPLY DETAILS OF THE FOLLOWING INFORMATION WITH YOUR APPLICATION.

**Note: if you wish to apply for a grant of £1,000 or less please refer to the document – Calne Without Parish Council – Application for Small Grant Funding.**

**The purpose of this document is to provide guidance on how to apply for funding to deliver a project which will deliver significant community improvement benefits.**

- 1. PROPOSER/APPLICANT:** Sponsor of proposal or application, could be an individual, organisation, councillor, or council as a body.
- 2. SHORT DESCRIPTION OF PROPOSAL SEEKING FUNDING:** Outline of the requirement seeking funding from Parish Council Funds.
- 3. APPLICANT CONTACT DETAILS (if not the council or councillor):** Name, Address, Phone and Email.
- 4. ORGANISATION:** Where an organisation or group is seeking funding, details of that organisation, its purpose and whether or not it is a registered charity. If a charity, provide the charity number.
- 5. VAT:** VAT status of applicant, is VAT recoverable.
- 6. LOCATION OF THE COMMUNITY IMPROVEMENT IDEA:** Where, within the Parish or elsewhere, the Community Improvement Idea will be delivered.
- 7. COMMUNITY IMPROVEMENT IDEA PROPOSAL, INCLUDING OBJECTIVES AND DESIRED OUTCOMES:** Detailed description including start and end dates. This should also address the benefits to be derived from the Community Improvement Idea for the community, including the breadth of residents impacted e.g., does it provide benefit for old/young or all, could it aid and support those with disability challenges; will it aid community health and fitness. The potential legacy from the Community Improvement Idea and any ongoing maintenance implications and the management of these. The Environmental impact and benefits to be derived from the Community Improvement Idea, in particular will it enhance or detract from the rural environment of much of the Parish. How does it contribute to the budgetary and community priorities identified by the Parish Council in its financial plan? Requirements for any planning or other permissions to be sought in advance of Community Improvement Idea initiation.
- 8. ESTIMATED COMMUNITY IMPROVEMENT IDEA COST:** Is there an estimate of the cost for the Community Improvement Idea, including any feasibility work. What is the anticipated cost profile (by year) including on-going maintenance?

NOTES FOR APPLICANTS.

**9. ELIGIBILITY**

**The following are not eligible for funding:**

- Support for individuals
- Private organisations operated as a business to make a profit or surplus.
- Community Improvement Ideas that are the prime responsibility of other statutory authorities.
- Community Improvement Ideas that improve or benefit privately owned land or property.
- The activities of political organisations.
- General operational and maintenance costs.
- Repayment of loans or cost of services, equipment, or provisions in anticipation of a grant.
- Organisations that have a closed or restricted membership.
- Retrospectively for events that have already occurred, equipment already purchased, works already started or completed.
- Places of Worship (Please note this may depend on the Community Improvement Idea so contact the Clerk for more information)

**HOW THE PARISH COUNCIL WILL EVALUATE YOUR APPLICATION.**

**10. STRATEGIC PLANNING COMMITTEE**

You may be invited to present your Community Improvement Idea to the Strategic Planning Committee. This committee is responsible for reviewing your Community Improvement Idea and producing recommendations to the main council. If your Community Improvement Idea is approved by the main council, a lead councillor will be assigned as the person accountable to the council for the delivery of the project.

The Council will use the scoring matrix shown here to evaluate any applications for funding that are received.

**11. APPLICATION FOR FUNDING – MATRIX SCORING CRITERIA**

Each criterion will be scored on a basis of 1 to 5, where 1 indicates that the criteria is not fulfilled at all, and 5 suggests that the criteria is exceeded.

Each criterion is also weighted to reflect the importance of each element to the council and its overall priority for the allocation of available resources. The weighting factor is a multiplier – i.e. the score for each criterion will be multiplied by its relevant weighting.

### **11.1 Application Criteria**

Satisfy Application Criteria: Yes or No. Is the request from an organisation or community group from within the Parish? Has the required supporting documentation/evidence been provided e.g., audited accounts or charity number. Failure to satisfy the criteria will result in a rejection of the application; this does not disqualify further applications once the criteria have been met.

### **11.2 Neighbourhood Plan**

Alignment with Neighbourhood Plan: Weight [5] Does the application clearly identify that provision of the funding will aid delivery of a specific Community Improvement Idea/facility/capability or service set out in the Neighbourhood Plan? Does it help deliver community and budgetary priorities identified by the Parish Council? Does the Community Improvement Idea seek to address specific needs arising from development with the community? Is there evidence of community consultation and support for the proposal. Are these points clearly articulated and referenced?

### **11.3 Community Benefits, Need & Demand**

Community Benefits, need and demand: Weight [5] Does the application clearly set out the benefits to the community of pursuing the Community Improvement Idea with the allocation of public funds controlled by the Parish Council? Which residents and how many will potentially benefit from the Community Improvement Idea, what age groups will benefit and how; could it aid and support those with disability and learning challenges; will it aid community health and fitness. Has evidence been provided to clearly identify that there is a public demand for the Community Improvement Idea.

### **11.4 Environmental Benefits**

Environmental Benefits and Impact: Weight [3]. Does the case clearly describe the environment impact and benefits that will derive from the proposed Community Improvement Idea e.g., is the Community Improvement Idea self-sustaining, does it enhance or detract from the rural environment in much of the Parish; positive environmental impact will score highly whereas a detrimental impact will reduce the score.

### **11.5 Measuring Benefits**

Mechanism for measuring Community Improvement Idea benefits: Weight [3]. Has a clear approach been identified for measuring the benefits to be delivered by the Community Improvement Idea.

**11.6 Legacy Potential/Impact and Sustainability of benefits.**

Legacy Potential/Impact & Sustainability of the benefits: Weight [ 3] Is there a legacy from the Community Improvement Idea, are these clearly described. Are there any ongoing maintenance and management requirements arising from the Community Improvement Idea? Does the proposal address what these are, how they will be addressed and funded? Of these will it enhance or detract from the rural environment of much of the Parish. How does it contribute to the budgetary and community priorities identified by the Parish Council in its financial plan? Requirements for any planning or other permissions to be sought in advance of Community Improvement Idea initiation.

**11.7 Funding / Costs**

Funding: Weight [3] The source of funds to include details of additional funding secured or being secured and allocated to the scheme; potential sources of match funding and details of how this is being explored. The level of confidence in the costings provided will be assessed.

**11.8 Legislative Requirements**

Legislative requirements: Weight [3] Is delivery of the Community Improvement Idea contingent upon securing legislative approval e.g., planning approval. If so, what consultation has taken place and what is the impact on the proposed timetable for the Community Improvement Idea.

**11.9 Community Improvement Idea Management**

Community Improvement Idea Management: Weight [4] How will delivery of the Community Improvement Idea be managed and is there an adequate Community Improvement Idea and risk management plan

Council use only	
CII Number	

## **CALNE WITHOUT PARISH COUNCIL – APPLICATION FOR FUNDING FORM**

**(Please use additional sheets as required)**

Proposer/applicant	Cllr John Barnes Calne Without Parish Council	Contact details (address/telephone/email)	12 Old Derry Hill, Calne, SN11 9PJ 07818 072029 john.barnes@calnewithout-pc.gov.uk
Is the applicant a registered charity? (If so, give number)	No	VAT status of applicant (if registered give number)	VAT Registered - XDV126000101460
Short description of application seeking funding.	Purchase of 2nr Smiley (Battery Powered) Speed Indicator Devices.	Location of community improvement idea (which Ward if it is within the parish)	For deployment across all wards of the Parish.
Amount of funding sought this year (£)	£4,994.00 excl VAT £5,992.80 incl VAT	Total amount of funding sought (£)	£4,994.00 excl VAT £5,992.80 incl VAT
If ongoing maintenance is required, how will it be funded?	The supplier has confirmed that no annual servicing of the units is required.  The procurement of additional post mounting plates and clips, at the cost of £100+VAT each, would allow easier repeat deployments. These are not included in this proposal, but could be considered at some point in the future.	If parish council support with ongoing maintenance is requested how much per year?	N/A
If the total cost is higher than funding requested, how will balance be financed?	N/A	Have you applied for funding for this project from elsewhere? If so from whom and for how much?	No
Detailed description of Community Improvement Idea (attach other sheet(s) as required) – including how the project will be managed (see section 11.9	<p>It is proposed to purchase 2nr Smiley (Battery Powered) Speed Indicator Devices (SIDs). These are portable units which can be attached to existing road signage. The units display the speed of oncoming vehicles, along with visual feedback through the use of a red sad face for speeding vehicles, and a green smiley face for those not speeding.</p> <p>Deployment of the SIDs is covered by a Wiltshire Council Practice Note. SIDs may only be deployed on roads subject to 20, 30 or 40 mph speed limits and may only be deployed at a location for a temporary period of 2-8 weeks. The Practice Note sets eligibility criteria for deployment, based on traffic survey data demonstrating an 85%ile speed in excess of defined thresholds. Locations that quality would include Church Road and Devizes Road in Derry Hill. However, the Note does allow parish councils to deploy at sites that have been subject to an automatic traffic that does not meet the eligibility criteria, if they consider such deployment justifiable. This would enable further locations, such as Sandy Lane, to be included.</p> <p>Wiltshire Council provides a free online training course for the installation and removal of SIDs. Completion of the online course will accredit individuals to work on the highway for the purposes of installing or de-installing a SID. Cllrs Barnes, MacInnes and Price, and the Parish Clerk, have all committed to undertaking this training.</p> <p>Deployment of the SID units will be managed by the Highways, Transport and Road Safety Working Group.</p>		
Benefits to be delivered by the Community Improvement Idea (attach other sheet(s) as required) (see section 11.3)	The SIDs will raise awareness of vehicle speeds, encourage compliance with speed limits and educate driver behaviour. The benefit to the community will be through moderating speeding and reducing the risk of accidents at problem locations.		
Who will measure the delivered benefits and how? (Attach other sheet(s) as required) (see section 11.5)	The SID units come with a data capture facility that records the speed, date and time of every motorist passing the unit. Desktop software will both summarise the data into percentiles and convert the data into usable graphs and tables in either pdf or excel formats. This will enable the impact of the SID units on speeding traffic to be evaluated.		

## **CALNE WITHOUT PARISH COUNCIL – APPLICATION FOR FUNDING FORM**

**(Please use additional sheets as required)**

Legislative requirements – e.g. planning permission. (see section 11.8)	Deployment of the SID units is covered by a Wiltshire Council Practice Note as described above.	Alignment with Neighbourhood Plan (see section 11.2)	The proposal aligns with the Non-Land Use Planning Objective “Work with partners to enhance highway safety and reduce accidents”
Local consultation – have local people been consulted about this proposal? If so how many, how was it done and what were the results. (see sections 11.2 & 11.3)	<p>The proposal builds on previous research and planning work undertaken by Calne Without Parish Council, including the approval in the Parish Council Meeting of 12<sup>th</sup> October 2020 to progress the acquisition of up to 3 Vehicle Activated Speed Signs at an estimated cost of £7,500 to £12,000 (excl VAT).</p> <p>There has been no further public consultation undertaken in support of this proposal, although anecdotal evidence (from personal contact, feedback from newsletters and social media postings) would indicate that speeding is of high concern to local residents.</p>		
Sustainability, environmental benefits & impact (see sections 11.4 & 11.6)	<p>The units are powered by rechargeable battery. They come with the option of a solar panel for recharging at an additional cost of £625+VAT per unit. However, the requirement to move units after a maximum of 8 weeks will provide the opportunity to recharge the batteries using existing fixed solar PV panels, with no additional capital outlay.</p>		

### **SCORING**

<b>CII – Ref number -</b>	<b>Scoring (1-5) – Criteria given below</b>	<b>Weighting – Importance to Community/Council</b>	<b>Total Score</b>
Alignment with Neighbourhood Plan		5	
Community Benefits		5	
Environmental Benefit Impacts		3	
Measuring Benefits		3	
Legacy Potential and Impact / Sustainability		3	
Funding / Costs		3	
Legislative requirements to be satisfied		3	
Project Management and Risk		4	
<b>Total</b>			

### **Scoring Criteria**

<b>Score</b>	<b>Meaning</b>
1	<p>Unacceptable response:</p> <ul style="list-style-type: none"> <li>• none provided</li> <li>• demonstrating a significant misunderstanding of the question</li> <li>• not meeting the criteria even to a minimum extent</li> </ul>
2	<p>Weak response:</p> <ul style="list-style-type: none"> <li>• meeting certain aspects to a minimum extent but fails in others</li> <li>• little evidence of ability to meet or deliver to the proposed criteria</li> </ul>

**CALNE WITHOUT PARISH COUNCIL – APPLICATION FOR FUNDING FORM**

**(Please use additional sheets as required)**

3	<p>Fair response as:</p> <ul style="list-style-type: none"><li>• meeting the majority but not all aspects of the criteria</li><li>• adequate evidence of ability to meet or deliver to the proposed criteria</li></ul>
4	<p>Good response:</p> <ul style="list-style-type: none"><li>• meeting all aspects of the criteria</li><li>• comprehensive, clear proposal demonstrating a good understanding of the criteria</li><li>• clear evidence of ability to meet or deliver to the proposed criteria</li></ul>
5	<p>Response which exceeds criteria:</p> <ul style="list-style-type: none"><li>• Materially exceeding the criteria, through a creative or innovative response or where additional 'added value' areas have been identified</li><li>• clear evidence of ability to exceed the proposed criteria</li></ul>