

Calne Without Parish Council

To Councillors ,Rees, Robbins, Hislop, Songhurst, Barnes, MacInnes, Campbell Rogers, Crane,
Fosse, Kronig, Price, Deedigan

You are hereby summoned to attend a meeting of Calne Without Parish Council, at
Lansdowne Hall, Petty Lane, Derry Hill on Monday 14th February 2022 at 7.30pm



Katherine Checchia
Clerk to the Council 8th February 2022
Covid-19 Arrangements for Attendance

The Council's priority is the safety of the public, Councillors and staff that attend this meeting therefore that capacity for the number of members of the public will be significantly reduced. At this meeting no more than 20 members of the public will be able to attend the meeting in person. Priority will be given to those that wish to speak they must contact the Clerk before 12noon on Friday 11th February 2022 to register. Please consider whether you would prefer to send comments to Councillors or ask a question in writing instead of attending the meeting. Members of the public are asked to contact the Clerk before the meeting if they wish to attend to check capacity so as not to have a wasted journey.

clerk@calnewithout-pc.gov.uk

If attending, please wear a mask and use the hand sanitiser provided on entry. Please do not move the seats provided. Please wear warm clothing as the doors and windows will be open to increase ventilation. Please do not congregate in the car park or communal spaces within the hall. Public please do not arrive at the hall before 7.20pm and please do not linger in the communal areas. There will not be paper copies of the agenda available, please bring your own or download the documents from the Council website.

The Risk Assessments for the Lansdowne Hall and the Parish Council meeting are available on their respective websites.

Agenda

1 Apologies

To receive apologies.

2 Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Committee.

2.2 Correspondence

For the Clerk to report any correspondence not circulated.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4. Chairman Announcements

5. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 14th June 2021 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

6. Response to Previous Actions – Clerk

There were no actions noted in the previous month's minutes.

7. Accounts

7.1 Payments

Recommendation that the following payments be approved:

K Checchia	Repayment for printer toners	£78.89
Wiltshire council	Election expenses	£646.03

To note the following payments made:

Idverde	Bin Emptying 1/12/21 – 31/12/21	£135
Oakford Technology	M365 training	£180
Derry Hill PCC mag	Grant for Inspire magazine	£200
SLCC	Qualification fee: Katherine Checchia (Filca)	£144
K Checchia	Salary dec 21 plus 6 hours overtime and tax refund	£1492.03
Wiltshire Pension Fund	Pension Contributions Dec 21	£173.21
Simon Day & co	Payroll services 1 st Oct – 31 Dec 21	£36
Wiltshire Climate Alliance	Donation	£50
Sustainable Calne	Donation	£50
Friends of the Earth North Wiltshire	Donation	£50
Integrity Enterprises	Supply and Installation of grit bins, Stockley and Studley Gardens	£444
Oakford Technology	Office 365 e1 license x 2	£172.80
Oakford IS	O365 Upgrade to business basic license x16	£100.80
Derry Hill Youth Club	Covid recovery fund grant	£416.79
K Checchia	Salary Jan 22 plus 6 hours overtime	£687.03
Wiltshire Pension Fund	Pension Contributions Jan 21	£173.21
Idverde	Bin emptying 1/1/22 – 31/1/22	£96

7.2 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 31st January 2022.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st January 2022.

7.3 IT support – Contract with Oakford

To review the renewal invoice for council IT support from Oakford. £2304.00 ex vat

Recommendation; that the council review the invoice and resolve to continue with existing supplier of IT services.

8. Planning – Cllrs

8.1 To consider the [planning applications](#) currently out for consultation.

9. Bin in Layby on A4- Update on communication with Cherhill Parish Council

Cherhill PC have stated that they do not have funds to work together on bin emptying on the proposed bin in the layby.

Recommendation; Further to the resolution made 13th September 2021 Cherhill Parish Council have advised they have no funds to share the costs of a bin in this location. Councillors to consider if they wish proceed with installation of the proposed bin at full cost to Calne Without Parish Council.

Power; Litter Act 1983, S5

Budget; Community Facilities/ Bin Emptying

Community Infrastructure Levy (provision)

10. Report and Funding Request from the Footpaths and Right of Way working group

To receive the [report](#) from Footpath and Right of Way working group and discuss the attached request for [funding](#).

Recommendation; that the council consider the request

Power; Highways Act 1980 S43

Budget; Environment and Infrastructure

Community Infrastructure Levy

11. Funding request from Derry Hill and Studley Gardening Club

To consider the circulated [funding request](#) from Derry Hill and Studley Gardening Club

Recommendation that the council consider the request

Power; Local Government Act 1972 S137

Budget; Community Facilities

12. Dog Waste bin for Studley

To consider the circulated [report](#) relating to a new dog waste bin the Studley

Recommendations:

- 1. That Council agree on the preferred location for the Dog Waste Bin for Studley.**
- 2. That the Council chose a supplier for the bin and approve the purchase of the bin from the Community Facilities budget heading using Community Infrastructure Levy Funds. Purchase to be made by the Clerk, any final quotes resulting from any changes or locational requirement to be approved by the Clerk and a nominated Councillor.**

Power: Litter Act 1983 ss5,6

**Budget: Community Facilities
Community Infrastructure Levy**

13. Report from the Engagement and Participation working group.

To consider the [report](#) from the engagement and participation working group and consider the follow requests from it.

The requests for the council are:

1. Approve the roadshow concept.
2. Approve the council logo and design.
3. Agree that we conduct the pilot roadshow at Cherhill View and if successful roll it out around the rest of the parish.
4. Approve the “shopping list” shown in the annex. Some items will only be purchased if the pilot roadshow is a success.
5. Agree to personally attend some of the roadshows. A rota will be set-up but as a minimum the councillors for each ward must attend the roadshow in their ward.
6. Agree to contribute to the creation of the presentation material described above. Specifically, the chairmen of each working group should produce a summary of their activities as outlined above and everyone should contribute to the creation of the ward specific information.
7. Agree to have their photos taken before the council meeting, these will be used on the display material and the councillor page of the website.

Power; Local Government Act 1972 s 142

Budget; Public Participation, Exhibitions, Events, Advertising and Communication

14. Request for new notice boards from Engagement and Participation working group

Following the last meeting where a member of the public discussed non digital methods of communication the Engagement and Participation working group propose the purchase and location of two more notice boards for the Parish, to be located in Calstone and Cherhill View.

Recommendation That the Parish Council approve in principle the provision of two wooden noticeboards, one for Cherhill View and one for Calstone at an estimated cost of £850.00 each. The locations of the noticeboards to be approved, subject to the agreement of the landowners, 3 Quotes for the noticeboards to be obtained and brought back for consideration.

Power; Local Government Act 1972, S142

Budget; Public Participation, Exhibits, Events, Advertising and Communication / Community Infrastructure Levy

15. Proposal from Engagement and participating working group re the Queens Jubilee

To consider the proposals in the attached [report](#),

Recommendation

- 1. That the council consider which ideas they wish to proceed with**
- 2. A working group is set up to oversee the plans.**

16. Review of Investment strategy

The finance committee has reviewed and updated the [investment strategy](#) attached here for consideration.

Recommendation that the full council review and accept the investment strategy

17. Update from the Strategic Plan Committee

To consider the [report](#) from the strategic plan committee.

The requests for the council are:

1. Approve the Application for [Small Grant Funding Document](#)
2. Approve the [Application for Funding Document](#)
3. Approve the [CIL policy document](#)
4. Agree to present the Council's Strategy to the Annual Parish Council meeting.

Recommendation that the council consider the documents in turn.

18. River Marden Blue Corridor project

To consider the [proposal](#) from the River Marden Blue Corridor project.

Recommendation: That the Parish Council consider the request for funding for £8260 for the BART project as set out in the report. The Council must also consider whether the funding should come from Sun Edison or Community Infrastructure Levy Reserves.

Budget: Reserves: Sun Edison or Community Infrastructure Levy
Power: Public Health Act 1936 s 125

19. Green Energy Information Event

To consider the [request](#) from the Climate Emergency Working Group.

Recommendation that the council consider if they wish to support the proposed event.

Power; Local Government Act 1972 s 134 s142 s145

Budget; Public Participation, Exhibitions, Events, Advertising and Communication

20. Derry Hill School Council Grant Request

To consider the attached [request](#) from Derry Hill School Council

Power; LGA 1972 S137

Budget; Community improvements
Sun Edison

21. Studley Methodist Church Grant Request

To consider the attached [request](#) for funding from Studley Methodist Church

Power; Local Government (Miscellaneous) Provisions Act 1976 s19

Budget; Community Facilities
Community infrastructure levy

22. Neighbourhood plans teams space

To consider the attached [request](#) from the Neighbourhood plan team.

The requests for the council are;

- 1. Approval for this council's Teams environment to be used as described above.**
- 2. Approval for the necessary access permissions as described above.**