

Calne Without Parish Council

To Councillors Rees, Robbins, Crane, Hislop, Barnes, MacInnes, Campbell Rogers and Price

You are hereby summoned to attend a meeting of Calne Without Parish Council, at Lansdowne Hall, Petty Lane, Derry Hill on Monday 10th January 2022 at 7.30pm



Katherine Checchia
Clerk to the Council 4th January 2022

Covid-19 Arrangements for Attendance

This meeting will take place online. The meeting can be viewed by using this link

[Click here to join the meeting](#)

Agenda

1 Apologies

To receive apologies.

2 Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Committee.

2.2 Correspondence

For the Clerk to report any correspondence not circulated.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4. Chairman Announcements

5. Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 27th October 2021 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

6. Q3 Review of budget for 2021/22

To review the attached balance and expenditure report.

7. Year end Audit Arrangements

To brief the committee on year end arrangements for internal and external audit including compliance with statutory reporting requirements.

To agree for the parish clerk to make arrangements to reappoint auditing solutions ltd of Bromham to undertake the internal audit and with PKF Littlejohn LLP to undertake the external audit.

8. Asset Condition

Review of the circulated list of assets and inspections required.

9. Grant Funding Policy & Application Process

To discuss the newly drafted application form alongside the existing grant funding policy.

10. Review of Banking arrangements

- **Credit card** – To approve the issue of a credit card, linked to the Lloyds treasurers account, for the sole use of the parish clerk, to provide flexibility in spending and security for online purchases, to be issued in the clerks name and with a credit limit of £1000.
- **Bank signatories** – To review the current signatories

11. Review of Parish Council Investment strategy. Last reviewed on December 2020,

Review of Parish Council investment strategy,