

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL  
MEETING

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL  
HELD AT LANSDOWNE HALL, DERRY HILL  
MONDAY 15<sup>th</sup> NOVEMBER 19.30

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees	p	John Barnes	p	Bruce MacInnes	p
Lucy Campbell Rogers	p	Pauline Crane	x	Doug Price	p
Jurgen Kronig	p	Rob Hislop	p		

**1. Election of Chair to the Committee**

*Cllr Price was nominated and unanimously elected Chair of the Strategic Plan Committee*

**2. Apologies**

No apologies were received,

**3. Public participation/ Correspondence**

- a. Public participation  
Opportunity for members of the public to address the Committee.
- b. Correspondence  
For the Clerk to report any correspondence not circulated.

There was no correspondence received from the public.

**4. Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations of interest stated

**5. Discussion regarding aims and objectives of the Committee**

Councillor to determine the aims and objectives of the newly formed committee.

**Recommendation that the councillors determine the aims and objectives and timescales for the work of the committee.**

The Cllrs had a full discussion regarding the aims and objectives of the meeting which fed into agenda point 7.

## **6. Development of Committee Terms Of Reference**

Draft TOR circulated for discussion.

**Recommendation that Councillors to review the draft terms of reference and amend or accept.**

The Cllrs went through the draft terms of reference and made amendments where necessary.

Cllr Price to update terms of reference for circulation to committee, before being approved at full council on 13<sup>th</sup> December.

## **7. Discussion re current project list**

Review of current projects list circulated.

The Committee reviewed the current project list and identified where 'owners' are needed for ongoing projects.

Cllr price showed a project list report the sort that will be produced from the project status reports.

Need to get owners on all the projects, potentially hit up some councillors that don't have names next to it.

9.15 Cllrs Hislop and Kronig left the meeting,

It was agreed to request all project owners to complete a Status Report for the project before the next strategic plan Committee meeting.

Date of next meeting 17<sup>th</sup> Jan 2021

The meeting closed at 21.30