

**CALNE WITHOUT PARISH COUNCIL**

**DRAFT BUDGET 2022-23**

**RUNNING COSTS**

Finance Committee Meeting 27th October 2021

Spending Category	Actual Spend 2019-20	Actual Spend 2020-21	Approved Budget Current Year 2021-22	Spend Current Year to Date (Apr to Sep 2021)	Commentary	Draft Budget 2022-23
Training	£307.20	£348.00	£1,500.00	£636.90	Significant uplift to budget previously made to allow for training of new clerk & councillors. Increased provision for 2022/23 but potential to reduce.	£2,000.00
Hall Hire	£295.42	£265.02	£400.00	£130.53	2020-21 spend understated due to online meetings. 2022-23 estimate allows for 30 x 2.5hr meetings in NMR at current rate + 3.5% inflation.	£800.00
Clerk	£10,006.57	£9,344.39	£12,000.00	£5,705.47	Estimate allows for Clerk's Salary at 18hrs per week, with 5% uplift for inflation & allowance for employer's pension contribution; plus continuation of current payroll contract with 3.5% uplift.	£13,600.00
Insurance	£759.18	£751.70	£810.00	£780.14	Based on last year's premium plus 5% uplift.	£820.00
Audit	£450.00	£690.00	£700.00	£456.00	Based on last year's audit fees plus 5% uplift.	£500.00
IT Services	£908.60	£3,253.39	£1,500.00	£189.80	Estimate allows for ongoing costs of web-hosting, ICO registration, document library plugin, SSL certificate, domain name registration & remote support contract, with 3.5% uplift.	£3,350.00
IT Development	£600.00	£394.80	£2,500.00	£1,785.36	Allows for ongoing website maintenance & limited development, as per current contract with 3.5% uplift. (NB Current year included outlay for laptop & printer for Clerk.)	£1,000.00
Email System	£670.46	£670.46	£660.00	£670.46	Estimate allows for increased functionality on existing licences (to include MS TEAMS), with additional 5% uplift.	£920.00

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Bin Emptying	£849.00	£1,272.00	£1,500.00	£552.00	Allows for weekly emptying of current 9nr bins, with 3 additional bins and 5% inflation on current contract rates.	£2,000.00
Election Provision	£0.00	£121.74	£2,400.00	£0.00	Provision would be necessary in the event of a resignation & electors call for a by-election. Proposed to move unspent funds from current year into a ring-fenced reserve.	£0.00
Petty Cash	£200.00	£197.86	£200.00	£9.00	Combined with credit card budget & increased marginally to £250.	£250.00
Equipment and Facility Inspection and Maintenance			£750.00	£340.00	Annual inspections and maintenance council assets including noticeboards, play equipment, Well House and phone box.	£750.00
Credit Card			£32.00	£5.38	Combined with Petty Cash	£0.00
Society of Local Council Clerks (SLCC)	£122.00	£126.00	£130.00	£208.00	SLCC subscription; allow for last year + 5%	£225.00
Wiltshire Association of Local Councils (WALC)	£1,023.23	£1,046.38	£1,100.00	£1,054.04	SLCC subscription; allow for last year + 5%	£1,110.00
Other Subscriptions	-	-	£0.00	£0.00	Subscriptions to CPRE Wiltshire, Wiltshire Climate Alliance, Sustainable Calne, Wiltshire Wildlife Trust, Wiltshire & Swindon Ramblers, Friends of the Earth North Wilts, mandated by Climate Emergency motion passed in April 2020.	£258.00
Public Participation, Exhibitions, Events, Advertising and Communication	£1,229.16	£310.00	£1,000.00	£571.50	Maintained at current year budget	£1,000.00
Neighbourhood Plan	-	-	£2,000.00	£0.00	Commitment to fund Neighbourhood Plan Review to the order of £2,000 pa. Could potentially part-fund from CIL.	£2,000.00
Projects: Running costs	-	£11.00	£500.00	£0.00	Support for running costs of ongoing projects.	£500.00
Chairman's Allowance	-	£59.68	£0.00	£0.00	[No provision made.]	-

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Accountancy	-	£61.00	£0.00	£0.00	[No provision made.]	-
Grants	-	£10,208.00	£0.00	£0.00	[No provision made.]	-
<b>TOTAL</b>	<b>£17,420.82</b>	<b>£29,131.42</b>	<b>£29,682.00</b>	<b>£13,094.58</b>		<b>£31,083.00</b>