

**Calne Without Parish Council
Finance Committee**

To Councillors ,Rees, Robbins Hislop, Barnes, MacInnes, Crane, Price, Campbell Rogers,

You are hereby summoned to attend a meeting of Calne Without Parish Council, at
Lansdowne Hall, Petty Lane, Derry Hill on Wednesday 27th October 2021 at 7.30pm



Katherine Checchia
Clerk to the Council 21st October 2021

Covid-19 Arrangements for Attendance

The Council's priority is the safety of the public, Councillors and staff that attend this meeting therefore that capacity for the number of members of the public will be significantly reduced. At this meeting no more than 20 members of the public will be able to attend the meeting in person. Priority will be given to those that wish to speak they must contact the Clerk before 12noon on Monday 25 October 2021 to register. Please consider whether you would prefer to send comments to Councillors or ask a question in writing instead of attending the meeting. Members of the public are asked to contact the Clerk before the meeting if they wish to attend to check capacity so as not to have a wasted journey.

clerk@calnewithout-pc.gov.uk

If attending, please wear a mask and use the hand sanitiser provided on entry. Please do not move the seats provided. Please wear warm clothing as the doors and windows will be open to increase ventilation. Please do not congregate in the car park or communal spaces within the hall. Public please do not arrive at the hall before 7.20pm and please do not linger in the communal areas. There will not be paper copies of the agenda available, please bring your own or download the documents from the Council website.

The Risk Assessments for the Lansdowne Hall and the Parish Council meeting are available on their respective websites.

Agenda

1 Apologies

To receive apologies.

2 Public participation

Opportunity for members of the public to address the Committee.

3 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4 Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 4th October 2021 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.

5 Review and Agreement finalised documents

The following revised documents are circulated for review;

- Terms of reference
- Risk Register
- Financial Regulations

Recommendation that the Committee review and agree the circulated documents for presentation at Full Council in November.

6. Draft Budget 2022/2023

Draft Budget circulated for review.

Recommendation that the committee review the draft budget and prepare the recommendations to be put forward to full council.

Date of next meeting to be before the December full meeting.