

**Calne Without Parish Council
Finance Committee**

To Councillors ,Rees, Hislop, Barnes, Marshall, MacInnes, Crane, Price,

You are hereby summoned to attend a meeting of Calne Without Parish Council, at
Lansdowne Hall, Petty Lane, Derry Hill on Monday 4th October 2021 at 7.30pm



Katherine Checchia
Clerk to the Council 27th September 2021

Covid-19 Arrangements for Attendance

The Council's priority is the safety of the public, Councillors and staff that attend this meeting therefore that capacity for the number of members of the public will be significantly reduced. At this meeting no more than 20 members of the public will be able to attend the meeting in person. Priority will be given to those that wish to speak they must contact the Clerk before 12noon on Friday 1st October 2021 to register. Please consider whether you would prefer to send comments to Councillors or ask a question in writing instead of attending the meeting. Members of the public are asked to contact the Clerk before the meeting if they wish to attend to check capacity so as not to have a wasted journey.

clerk@calnewithout-pc.gov.uk

If attending, please wear a mask and use the hand sanitiser provided on entry. Please do not move the seats provided. Please wear warm clothing as the doors and windows will be open to increase ventilation. Please do not congregate in the car park or communal spaces within the hall. Public please do not arrive at the hall before 7.20pm and please do not linger in the communal areas. There will not be paper copies of the agenda available, please bring your own or download the documents from the Council website.

The Risk Assessments for the Lansdowne Hall and the Parish Council meeting are available on their respective websites.

Agenda

1 Election of Chair of the new Finance Committee

2 Apologies

To receive apologies.

3 Public participation

Opportunity for members of the public to address the Committee.

4 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

5 Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 7th April 2021 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.

6 Review and Agreement of the Terms of Reference

Terms of reference circulated for review.

Recommendation that the Committee review and agree the terms of reference.

7. Review Risk Register

Risk register circulated for review.

Recommendation that the committee review and discuss the financial aspects of the risk register.

8. Review Financial regulations

Financial Regulations circulated for review.

Recommendation that the committee review and agree the Financial Regulations .

9. Budget Review 2021/2022 and forward planning for 2022/2023

Budgets and current spending circulated for review.

Recommendation that the committee review the expenditure for the first 6 months of the financial year and start the initial planning for the next years budget with a view to setting the precept request for the next financial year.

10. Handover of RFO

To provide an update on the handover of RFO to the Clerk.

11. Review of Current Projects.

To complete a short review on the current projects.

12. Confirmation of commitment to the neighbourhood plan £2000 over the next three years.

To confirm the commitment by full council of the financial commitment to the neighbourhood plan.

Date of next meeting to be before the December full meeting.