

Calne Without Parish Council

To Councillors ,Rees, Robbins, Hislop, Songhurst, Barnes Marshall and MacInnes, Campbell,
Fosse, Kronig, Price, Deedigan

You are hereby summoned to attend a meeting of Calne Without Parish Council, at
Lansdowne Hall, Petty Lane, Derry Hill on Monday 12th July 2021 at 7.30pm



Katherine Checchia
Clerk to the Council 6th July 2021

Covid-19 Arrangements for Attendance

The Council's priority is the safety of the public, Councillors and staff that attend this meeting therefore that capacity for the number of members of the public will be significantly reduced. At this meeting no more than 20 members of the public will be able to attend the meeting in person. Priority will be given to those that wish to speak they must contact the Clerk before 12noon on Friday 9th June 2021 to register. Please consider whether you would prefer to send comments to Councillors or ask a question in writing instead of attending the meeting. Members of the public are asked to contact the Clerk before the meeting if they wish to attend to check capacity so as not to have a wasted journey.

clerk@calnewwithout-pc.gov.uk

If attending, please wear a mask and use the hand sanitiser provided on entry. Please do not move the seats provided. Please wear warm clothing as the doors and windows will be open to increase ventilation. Please do not congregate in the car park or communal spaces within the hall. Public please do not arrive at the hall before 7.20pm and please do not linger in the communal areas. There will not be paper copies of the agenda available, please bring your own or download the documents from the Council website.

The Risk Assessments for the Lansdowne Hall and the Parish Council meeting are available on their respective websites.

Agenda

1 Declaration of Acceptance of Office

1.1 Councillors

To receive signed Declaration of the Acceptance of Office of Councillor from those elected.

2 Apologies

To receive apologies.

3 Public participation/ Correspondence

3.1 Public participation

Opportunity for members of the public to address the Committee.

3.2 Correspondence

For the Clerk to report any correspondence not circulated.

4. Co-option of Pauline Crane to Middle Ward

Recommendation; That the Committee consider the Co-option of Pauline Crane to one of the Vacant Seat in the Middle ward.

5. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

6. Chairman Announcements

7. Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 14th June 2021 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

8. Response to Previous Actions – Clerk

There were no actions noted in the previous month's minutes.

9. Accounts

9.1 Payments

Recommendation that the following payments be approved:

Tony Jay	Locum Clerk Salary for period 23 rd May to 20 th June.	£843.64
Tony Jay	Locum Clerk Expenses 23 rd May to 20 th June	£110.00
HMRC	NIC and Income Tax for Locum Clerk Q1 Apr-Jun 2021	£346.54
Simon Day & Co	Payroll Services 01Apr21-30Jun21	£36.00
David Auld	Framing of Honorary Freeman scrolls	£100.00
The Lansdowne Hall	Hall Hire for 17/05/21, 09/06/21, 05/07/21 & 22/07/21	£116.14
Idverde	Bin Emptying 01/06/21 to 30/06/21	£120.00
Katherine Checchia	New Clerk Webinars on 30th June & 7th July via SLCC	£12.00
Oakford Technology	Supply of laptop & printer for new clerk (incl laptop bag & 3-year warranty) at £962.00+VAT	£1,154.40
Oakford Technology	Office 365 Business Standard Licence at £112.80+VAT	£135.36
Oakford Technology	ESET Anti-Virus Licence at £14.00+VAT	£16.80
Katherine Checchia	SLCC Training Course - Introduction to Local Council Administration	£144.00
Local Council Consultancy (SLCC)	Provision of locum clerk for training & mentoring – 21 st to 30 th June	£171.00

To note the following payments made:

Idverde	Bin Emptying 01/05/21 to 31/05/21	£108.00
---------	-----------------------------------	---------

9.2 Balance and Expenditure

To consider and approve the balance and expenditure for the period ending 30th June 2021.
Report circulated.

Recommendation: That the Council approves the balance and expenditure for the period ending 30th June 2021.

9.3 Approval of routine payments

The Council has ongoing contracts under which payments can be approved and paid outside of meetings and reported to the next available Council meeting for noting. In accordance with the Council's Financial Regulations these contract payments are approved each year.

It is proposed to add payment of the Clerk's salary (including pension contributions, tax, National Insurance contributions and up to 2 hours of overtime per week) to the schedule of routine payments. This will be payable on the 28th day of each month.

9.4 Local Government Pension Scheme

The Council has committed to enrol the Parish Clerk in the Local Government Pension Scheme (LGPS), which is administered in this area by the Wiltshire Pension Fund. To enrol with the Wiltshire Pension Fund, the Council must pass a resolution through its normal governance structure which designates one or more roles as being eligible for the LGPS.

Recommendation: that the Council resolves to designate the role of Parish Clerk as eligible to join the Local Government Pension Scheme and to progress enrolment through the Wiltshire Pension Fund

10. Wiltshire Council Bus Consultation

To consider the Council's response to the Wiltshire Council request for suggestions for improved or enhanced bus services in Wiltshire.

11. Complaint Regarding Speeding through Stockley

To consider the issue of speeding through the village of Stockley.

12. Planning – Cllrs

12.1 To consider the planning applications currently out for consultation. List Circulated.

12.2 Planning Appeal notification, Land to the South of Chilvester Hill

Recommendation: that the Council considers if it wants to be a rule 6 party to the inquiry or to make representations at the planning appeal.

13. Other Matters

For Councillors to raise issues not requiring a decision.