


Calne Without Parish Council

To Councillors Barnes, Hislop, MacInnes, Marshall, Rees, Robbins and Songhurst
You are hereby summoned to attend a meeting of Calne Without Parish Council at the Main Hall, Lansdowne Hall, Derry Hill on 14th June 2021 at 7.30pm



Clerk to the Council 9th June 2021

Covid-19 Arrangements for Attendance

The Council's priority is the safety of the public, Councillors and staff that attend this meeting therefore that capacity for the number of members of the public will be significantly reduced. At this meeting no more than 20 members of the public will be able to attend the meeting in person. Priority will be given to those that wish to speak they must contact the Clerk before 12noon on Friday 11th June 2021 to register. Please consider whether you would prefer to send comments to Councillors or ask a question in writing instead of attending the meeting. Members of the public are asked to contact the Clerk before the meeting if they wish to attend to check capacity so as not to have a wasted journey.

clerk@calnewwithout-pc.gov.uk

If attending, please wear a mask and use the hand sanitiser provided on entry. Please do not move the seats provided. Please wear warm clothing as the doors and windows will be open to increase ventilation. Please do not congregate in the car park or communal spaces within the hall. Public please do not arrive at the hall before 7.20pm and please do not linger in the communal areas. There will not be paper copies of the agenda available, please bring your own or download the documents from the Council website.

The Risk Assessments for the Lansdowne Hall and the Parish Council meeting are available on their respective websites.

Agenda

- 1 To receive and approve apologies from Parish Councillors.
- 2 To invite public participation from members of the public who have asked to speak at the meeting.
- 3 To receive declarations of interest from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council at this meeting.
- 4 Chairman Announcements.

No decisions can be taken under this agenda item.

- 5 To approve the minutes of the Parish Council meeting held on 17th May 2021 as a true record of the meeting.
- 6 To approve the following payments

Caroline Keevil	Payment for 3 x Honorary Freeman Scrolls (NB. Further £200.00 plus cost of framing to follow)	£150.00
Sarah Glen	Clerk salary for May 2021 plus 18 hours overtime (12 hours for April previously approved plus 6 hours for May)	£670.32
Tony Jay	Locum Clerk Payment for period 18 th to 21 st May 2021	£150.01
Tony Jay	Locum Clerk Expenses 18 th to 21 st May 2021	£54.00

- 7 To note the following payments

Newsquest Media Group	Advertisement in Gazette & Herald for Parish Councillor vacancies as approved by Parish Council Meeting of 17 th May. Paid on 19 th May.	£121.50
Information Commissioners Office	Data Protection Act registration. Paid by direct debit on 21 st May	£35.00
Arthur J Gallagher (Came and Co)	Insurance for 2021/22 due for renewal on 1 st June 2021 as approved by Parish Council meeting of 17 th May. Paid on 21 st May.	£780.14

- 8 To note the balance and expenditure for the period ending 31st May 2021.

A balance and expenditure statement has been circulated to all Councillors.

9. To receive an update regarding the Parish Clerk recruitment process.
10. To agree the date of the next Parish Council meeting.

End of agenda.