

**Minutes of the Human Resources Committee  
Calne Without Parish Council  
The Foyer, Lansdowne Village Hall, Derry Hill, Calne  
Wednesday 19<sup>th</sup> February 2020 9.15am**

Human Resources Committee

Present (P): Apologies (A): Did Not Attend (X)

Cllr Ed Jones	P	Cllr Keith Robbins	X
Cllr Jim Cook	P	Cllr Ioan Rees	A
Cllr Richard French	P		

**1 Apologies for Absence**

Apologies were received from Cllr Rees.

**2 Public Speaking/ Correspondence**

2.1 Public Speaking

None

2.2 Correspondence

None

**3 Declarations of Interest**

None

**4 Chairman Announcements**

None

**5 Minutes**

Proposed: Cllr Cook

Seconded Cllr French

Agreed Unanimously: That the Committee approve the Minutes of the meeting held on 12<sup>th</sup> July 2019 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.

**6 CiLCA Training Course (Certificate in Local Council Administration)**

Proposed: Cllr Cook

Seconded Cllr French

Agreed Unanimously: That the costs be approved for the Clerk to undertake the CiLCA Training Course which consists of a registration fee for the course which is £350.00 non vatable and a series of 4 training days run by WALC at a total cost of £240.00 plus VAT. The funding to come from the Council's training budget.

Meeting ended at 9.25am