

**Calne Without Parish Council**

To Councillors Baker, Cook, French, Hislop, Jones, Kronig, Lee, Maddicks, Malpas, Oram,  
Rees, Robbins, A. Satchell, B. Satchell and Songhurst

You are hereby summoned to attend a meeting of Calne Without Parish Council, on Zoom  
on Tuesday 4<sup>th</sup> May 2021



Sarah Glen

Clerk to the Council 27<sup>th</sup> April 2021

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

This meeting will be held using Zoom. Members of the public are able to attend the meeting by using the log in details provided. If you wish to speak at the meeting, please contact the Clerk by 12noon on Friday 30<sup>th</sup> April 2021.

Zoom joining details:

Sarah Glen is inviting you to a scheduled Zoom meeting.

Topic: Meeting of Calne Without Parish Council

Time: May 4, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/95098323858?pwd=eEUwdlZlM1R6Q2duUkJ1OGxhWVNzZz09>

Meeting ID: 950 9832 3858

Passcode: 460918

One tap mobile

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Dial by your location

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+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

## **Agenda**

### **1 Apologies**

To receive apologies.

### **2 Public participation and Correspondence**

2.1 Public participation

Opportunity for members of the public to address the Committee.

2.2 Correspondence

### **3 Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

### **4 Minutes**

**Recommendation: That the Committee approve the Minutes of the meeting held on 12<sup>th</sup> April and 26<sup>th</sup> April 2021 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.**

### **5 New Premises Licence Application - The Pewsham (Formerly The Lysley), Chippenham, Wiltshire, SN15 3RU**

Councillors to consider a response to the above licencing application which has been circulated and can be viewed on the [Wiltshire Council website](#).

### **6 Calne Without Parish Council Internal Audit**

To receive the report from the Internal Auditor. Report circulated.

Recommendation: That the Council note the report.

### **7 Annual Governance and Accounting Report (AGAR) 2020/21**

The Clerk has circulated the AGAR papers and report.

7.1 Section 1 Annual Governance Statement

Recommendation: To consider and approve the answers to the AGAR Section 1 Annual Governance Statement 2020/21 and its signing by the Chairman and Clerk.

7.2 Section 2 Accounting Statement 2020/21

Recommendation: To consider and approve the AGAR Section 2 Accounting Statement 2020/21 and its signing by the Chairman.

7.3 Making provision for the Exercise of Public Rights

To note that the dates for the exercise of public rights has been set to be from 14<sup>th</sup> June 2021 to 23<sup>rd</sup> July 2021 and the AGAR documents approved in items 7.1 and 7.2 along with

the internal audit report will be published with the completed notice as circulated on the Council's website and noticeboards.

Recommendation: That the dates for the Exercise of Public Rights be noted and the forms be completed with the appropriate contact details prior to being posted no later than the 11<sup>th</sup> of June 2021.

## **8 Human Resources Committee**

Draft minutes of the meeting of Human Resources Committee 14<sup>th</sup> April 2021 circulated.

The advert for the Gazette and Herald has been placed at a cost of £718.80 including VAT.

Recommendation: That the Council note the payment of £718.80 to Newsquest for the advert for the recruitment of a new Clerk.

## **9 Motion Cllr Malpas**

'This Council wishes to place on record its' appreciation and thanks for the work of our Parish Clerk, Sarah Glen, over the period she has been with the council. She has made a significant contribution to the work of the council in ensuring business has been conducted effectively and efficiently, providing support and guidance and, as appropriate or necessary, seeking independent expert advice to ensure the council is best placed to consider and make prompt decisions. Her contribution cannot be underestimated and her decision to leave the council is much regretted.'

Date of next meeting 17<sup>th</sup> May 2021