

Calne Without Parish Council

To Councillors Baker, Cook, French, Hislop, Jones, Kronig, Lee, Maddicks, Malpas, Oram,
Rees, Robbins, A. Satchell, B. Satchell and Songhurst

You are hereby summoned to attend a meeting of Calne Without Parish Council, on Zoom
on Monday 12th April 2021



Sarah Glen

Clerk to the Council 6th April 2021

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

This meeting will be held using Zoom. Members of the public are able to attend the meeting by using the log in details provided. If you wish to speak at the meeting, please contact the Clerk by 12noon on Friday 9th April 2021.

Zoom joining details:

Topic: Calne Without Parish Council

Time: Apr 12, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/91639251002?pwd=Y1h0YzBNVUQvWXU5bEhUYW95Z095QT09>

Meeting ID: 916 3925 1002

Passcode: 099013

One tap mobile

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Dial by your location

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Agenda

1 Apologies

To receive apologies.

2 Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Council.

2.2 Correspondence

3 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4 Chairman Announcements

5 Minutes

Recommendation: That the Council approve the Minutes of the meeting held on 8th March 2021 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

6 Response to Actions

6.1 Grant to Calne Bowls Club

The club has bought 2 sets of bowls for a cost of £262.00. The receipts have been received and the grant of £262.00 paid. Thanks to the Parish Council has been posted on the clubs Facebook page and website. Details of Open days to follow.

6.2 Wiltshire Area Local Planning Alliance (WALPA): Letter to Robert Jenrick Secretary of State for Housing Communities and Local Government

The Clerk has written to Robert Jenrick in support of the WALPA letter regarding the Future of Neighbourhood planning in Wiltshire on behalf of both the Parish Council and the Calne Community Neighbourhood Plan Steering Group

6.3 Wiltshire Local Plan

The Council's submission has been sent in and acknowledged.

6.4 Future Chippenham

The Council's submission has been sent in and acknowledged.

6.5 Neighbourhood Planation.

Calne Town Council has been advised of the Council's resolutions and an application for technical support is being made

6.6 Calne Community Area Transport Group

6.6.1 Church Road Derry Hill

Wiltshire Council Highways have been informed of the Council's request to confirm the traffic order.

6.6.2 Studley Gardens Double Yellow lines

CATG has been informed of the Council's decision not to progress the suggestion of double yellow lines.

6.7 Footpath CALW35 Grant for kissing gate

The landowner has been informed of the approval of the grant.

6.8 Glossary of terms

This has been added to the Council's website.

6.9 WALC training event for new Councillors

Clerk has contacted WALC to arrange a date and book the event. Preliminary dates of 7th or 9th June are being held open.

6.10 Co-option Questionnaire

The Clerk has circulated the questionnaire and is waiting for all the responses to be returned.

7 Accounts

7.1 Payments

Payments for approval

Wiltshire Association of Local Councils	Annual subscription	£1054.04
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Payments to note:

Calne Bowls Club	Grant for purchase of bowls approved 8 th March 2021	£262.00
Simon Day & Co	Payroll services Jan to March 2021	£36.00
Sarah Glen	Salary March 2021 plus 8 hours OT for February and 3 hours additional for administration of Calne CATG in 2020/21 (approved 10 th June 2019) Also includes back pay of £9.30 for OT hours that were calculated at the wrong rate.	£800.01
HRMC	National Insurance contribution Q4	£16.70
Idverde	Bin emptying 1 st to 31 st March 2020	£135.00
Sarah Glen	Zoom repayment for period 28/03/2021 to 27/04/2021	£14.39

7.2 Balance and expenditure

To approve the balance and expenditure for the period ending 31st March 2021.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st March 2021.

8 Planning

To consider the planning applications currently out to consultation. List circulated.

8.1 New planning system at Wiltshire Council.

Wiltshire Council has a new online system for viewing and uploading comments on planning applications. This includes a special area for Parish Council to monitor and track its responses to applications which is due to come online shortly. Wiltshire has issued a short video to explain the new system a link is available on the Parish Council website.

8.2 Letter to Wiltshire Council regarding Solar Farm Policy

The Council has been asked to become a signatory to a letter being sent by Minety, Oaksey and Hankerton Parish Councils to Wiltshire Council regarding the lack of a policy on Solar Farm proposals, all the Councils have objected to an application for a solar farm in their area and have other proposals that have yet to have applications submitted. The letter has now been sent but the Council can, if it wishes, either support the letter that has been sent or draft its own. The letter has been circulated.

Recommendation: The Council to consider what action it wishes to take.

9 Project update

9.1 Road Safety Feasibility Study

Verbal update from Richard Fitter of Entran to be given at the meeting.

9.2 Grit bins

The Council previously approved the consideration of purchasing 2 grit bins one for Studley Gardens and one for Stockley beyond Willowbrook Farm. Report circulated.

Recommendation:

That the Council approve the cost of purchase of 2x 400 litre green lidded, lockable grit bins to be provided and filled by Integrity Enterprises as detailed in the report. Cost 2x £185.00 ex VAT.

Budget Road Safety (CIL)

Power Road Traffic Regulation Act 1984 s72

10 Finance Committee

Minutes of the Finance Committee meeting on 7th April 2021 will be circulated as soon as they are available.

Recommendation: That the Council consider any matters arising from the Finance Committee's meeting.

11 Motion Cllr Songhurst: Climate Emergency

To consider the follow motion put by Cllr Songhurst

Motion

This Council declares a " Climate Emergency " and will seek to make the Parish of Calne Without carbon neutral by 2030.

1. A Climate Emergency Working Group will be established to identify a carbon reduction strategy within the Parish.
2. The plan will include a community led approach which engages, empowers, enables and communicates with the entire community of Calne Without.
3. To assist with the process of becoming carbon neutral by 2030 help will be obtained by subscribing to the following organisations:
 - Campaign for the Protection of Rural England (CPRE Wiltshire)
 - Wiltshire Wildlife
 - Sustainable Calne
 - Wiltshire & Swindon Ramblers
 - Wiltshire Climate Alliance
 - Friends of the Earth (Wiltshire)

12 Risk Management Schedule

To review the Risk Management Schedule and take any actions considered appropriate to mitigate risk. Copy of Risk Management Schedule circulated. The Clerk raises points on the operation of the Council following her departure on 21st May 2021 and the cost of the election and any operational issues that may arise from the number of new Councillors elected.

Recommendation:

1. **That the Council approve the consideration by Human Resources of the appointment of a Locum Clerk to cover the Clerk's position is required or considered appropriate for a period of up to 3 months and the associated costs.**
2. **That the Council recognises that Wiltshire Council may charge a proportion of election costs to the Parish Council and that it will draft the precept for 2022/23 to account for the costs.**
3. **That the Council approves the use of the address of the Chairman elected on May 17th, 2021 to be used as the Council's official address until a new Clerk is appointed.**
4. **That the Council approve the use and booking of the main hall at the Lansdowne Hall for the return to face-to-face meetings and accepts that the space for the public will be limited to meet the Government guidelines and the risk assessment.**
5. **That the Council considers any other measures it considers necessary to mitigate against risk to ensure the ongoing operation of the Council following the election.**

13 Honorary Freeman Policy

To consider and approve the draft policy as circulated.

Recommendation: That the Council approve the Honorary Freeman Policy as drafted, and that the policy be reviewed on or before April 2022.

14 Bus service: Stockley

The bus service for Stockley (No 43, timetable circulated) has recently been taken over by a new provider and some issues have arisen with the service which is hoped to have now been resolved. However, in discussion with Wiltshire Council Public Transport Team it has become apparent that a proper review of the services might result in something more tailored to those that use or would like to use a service. The Parish Council has the opportunity to take this forward and work with neighbouring Parishes particularly Heddington Parish Council to investigate the needs for a revised bus service in the Stockley Area. It may also wish to include Blacklands, Calstone and Lower Compton.

Recommendation: That the Council recommend to the new Council that it undertakes a survey of the needs of residents and workers for bus services in the Stockley area working with Wiltshire Council Public Transport Team and Neighbouring Parishes.

15 Councillor Training

To consider approving the cost and booking of a NALC (National Association of Local Councils) Training event Planning and Power on 28th July 2021 at a cost of £30+VAT for a place. Details circulated.

Date of next meeting 17th May 2021