

Calne Without Parish Council

To Councillors Baker, Cook, French, Hislop, Jones, Kronig, Lee, Maddicks, Malpas, Oram,
Rees, Robbins, A. Satchell, B. Satchell and Songhurst

You are hereby summoned to attend a meeting of Calne Without Parish Council, on Zoom
on Monday 8th March 2021



Sarah Glen

Clerk to the Council 2nd March 2021

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

This meeting will be held using Zoom. Members of the public are able to attend the meeting by using the log in details provided. If you wish to speak at the meeting, please contact the Clerk by 12noon on Friday 5th March 2021.

Zoom joining details:

Join Zoom Meeting

<https://zoom.us/j/97347787138?pwd=WnovbkVSeVF2Y3YwcW51QTltb1NNUT09>

Meeting ID: 973 4778 7138

Passcode: 110969

One tap mobile

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Dial by your location

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Agenda

1 Apologies

To receive apologies.

2 Public participation and Correspondence

2.1 Public speaking

Opportunity for members of the public to address the Council.

2.2 Correspondence

To report any correspondence not previously circulated.

3 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4 Chairman Announcements

5 Minutes

Recommendation: That the Council approve the Minutes of the meeting held on 8th February 2021 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

6 Response to previous actions

6.1 Grants

The Council has received thanks from the schools and the Stephen Cox Garden Trust that were awarded grants on 8th February 2021.

6.2 Grit Bins

The Clerk has asked Wiltshire Council Highways to approve the Grit bin locations discussed.

6.3 Playground Petty Acre

Report places in the InSPIRE magazine and on the website.

6.4 Annual Parish Meeting

Notices have been placed on the website and noticeboards.

7 Accounts

7.1 Payments

To approve the follow payments:

| | | |
|------------|--|---------|
| Idverde | Bin emptying February 2021 | £108.00 |
| Sarah Glen | Salary February 2021 plus 8hours OT for January 2021 | £754.04 |
| WALC | Councillor training, approved 27 th Jan 2021 x3 | £108.00 |
| Sarah Glen | Repayment of Zoom subscription 28/02/2021 to 27/03/2021 | £14.39 |

To note the following payments made:

| | | |
|---------------------------|--|----------|
| Derry Hill Primary School | Grant for laptops approved 8/02/21 | £4300.00 |
| Cherhill Primary School | Grant for iPads approved 8/02/21 | £3658.00 |
| Kingsbury Green Academy | Grant for laptops approved 8/02/21 | £2250.00 |
| Stephen Cox Garden Trust | Grant for rebuilding and refurbishment of facilities approved 8/02/2021 | £1570.87 |
| Business Credit Card | Monthly full payment Purchase of printer ink (Petty Cash) and Get-Well card. (Chairman' Allowance) | £66.26 |

7.2 Balance and Expenditure

To consider the balance and expenditure statement for the period ending 28th February 2021, report circulated.

Recommendation: That the Balance and Expenditure Statement for the month ending 28th February 2021 be approved.

8 Grants

To consider the grant application from Calne Bowls Club for £300.00. Report circulated.

Recommendation: That the Council consider the grant application for £300 for Calne Bowls Club

Budget: Community Facilities (CIL or Sun Edison Reserves)

Power: Local Government (Miscellaneous provisions) Act 1976 s19

9 Planning

To consider a response to any planning applications currently out for consultation. List circulated.

9.1 Wiltshire Local Plan

To consider a response to the Wiltshire Local Plan Consultation. Report circulated.

Recommendation:

That the letter and report as circulated be submitted to Wiltshire Council as the Council's comments.

9.2 Future Chippenham

To consider a response to the Future Chippenham consultation being carried out by Wiltshire Council.

Recommendation:

That the letter and report as circulated be submitted to Wiltshire Council as the Council's comments

9.3 Neighbourhood Plan

Report circulated.

Recommendations

1. That the Parish Council acknowledged the joint roles of the Parish Council and Calne Town Council as Qualifying bodies for the Calne Area Neighbourhood Plan Review and as such are responsible for the application for any grants from Locality including technical support.
2. That all grant funds received will be held by Calne Town Council for use as suggest by the Neighbourhood Plan Steering Group and approved by both Councils.
3. That the Council approves the appointment of Place Studio for the initial part of the Plan Review as detailed and at a cost of £2500.00.
4. That Calne Town Council apply for technical support from Aecom through Locality for a review of the current Neighbourhood Plan Policies and Evidence Base.
5. That this work should be carried out by the consultants working with the Steering Group and be reported back to the Parish Council upon completion in early summer 2021.

9.4 Consideration of Major Planning applications 11th March to 7th May 2021
Report circulated.

Recommendation:

That the Council approve the process as set out in this report as the way in which it will consider any major planning applications during the period 11th March to 7th May 2021.

9.5 Wiltshire Area Localism Planning Alliance (WALPA)

To consider sending a letter in support of the WALPA letter to the Secretary of State as circulated.

10 Transport Strategy

To consider the Transport Strategy for the Calne Area as circulated. The Strategy prepared on behalf of Calne Town Council and Calne Without Parish Council is a piece of work which both Councils can use to inform the future work on the Neighbourhood Plan Review. Each Council can pick up any projects based on its findings and consult on them to take those matters forward in due course, if funds allow.

Recommendation: That the Calne Area Transport Strategy 2021 be adopted.

11 Calne Community Area Transport Group (CATG)

Report circulated.

Recommendations

1. That the Council request that Wiltshire Council take the necessary steps to confirm the traffic order for Church Road, Derry Hill without alteration thereby making permanent the waiting restrictions and the improvement to road safety.

2. That the Council consider the possible introduction of double yellow lines on both sides of Studley Lane from its junction with the A4 to the Sawmills car park.
3. That the Council ask the Footpaths Working Group to look at the signage for the Sustrans route 403 easy of Calne and come back to the May meeting with recommendations to be taken back to CATG

12 Footpaths Working Group

Report circulated.

Recommendations:

1. That the Council review the progress of the Working Group and set a programme for the future work.
2. That the Council revisit the request for assistance with improving a stile on footpath CALW35 to a kissing gate, if the works have not already been carried out.

13 Engagement and Participation Working Group

Report circulated.

Recommendations:

1. That the Council having considered all advice and law in place at the time, decide whether or not to print and distribute the flyer across the Parish. Councillors to decide on the timing and method of distribution.
2. If distribution is not approved that the Council approve the use of the information on Social Media as detailed in the report.
3. That Council approve the Councillor Training Policy and decide whether to approve the cost, of up to £300, and booking of a WALC training session for May / June 2021.
4. That the Glossary of Terms as shown in the report be approved for use on the Council website.
5. That the Council recommend that the new Council look further at the use of Social Media to encourage engagement and participation using both the Engagement and Participation and IT and Communications Working Groups.
6. That the Council approve the production of an online questionnaire to provide feedback on the Co-option for Pewsham Ward and that the results be presented to Council.

14 Community Governance Review (CGR)

Wiltshire Council has advised that it intends to carry out a wider CGR including all Parishes into the impact of a new parish for Derry Hill and Studley should one be formed and any other changes in the area that are requested. It has asked that Council prepare their thoughts on this at a meeting as soon as possible after the May 2021 election. This Council also has the opportunity now to make any update to its previous response.

Details of the result of the previous CGR are available [here](#).

Recommendation: That the Council decide if its wishes to add any update at this point and note that the matter will be in need of immediate attention by the new Council in May 2021.